Meeting of Academic Planning Committee
Session July 2021 – May 2022

Date: July 15, 2021

The following members attended the meeting

1. Dr. S. Tanwani
2. Dr. P. Saxena
3. Ms. C. Uikey

The following agendas are discussed in the meeting:

1. The academic planning committee members initiated the process of implementation of National Education Policy (NEP-2020) in BCA Programme. Committee discussed the curriculum framework given by higher studies in order to plan syllabus of Four Year BCA Programme as per NEP-2020.

2. According to 2020-21 UGC guidelines the duration of the Masters of Computer Application (MCA) has been reduced from three years to two years. The department implemented new course scheme for two years MCA in 2020-21 Session. The committee proposed the new scheme for MCA programme that contains the latest technology-related courses to meet current software industry standards in MCA Third Semester (July-Dec, 2021).

3. All the schemes of other programmes (M.Sc., M.Tech., MBA(CM), and PGDCA were reviewed.

4. The subject allocation process is initiated for commencing semester : BCA III Sem, BCA V Sem, MCA V Sem.

5. Requirement for conducting online classes has been discussed.

Signatures (Academic Planning Committee Members)

Meeting of Academic Planning Committee
Session July 2021 – May 2022

Date: August 2, 2021

The following members attended the meeting

1. Dr. S. Tanwani
2. Dr. P. Saxena
3. Ms. C. Uikey

The following agendas are discussed in the meeting:

1. Approved the List of class-coordinators and Mentors for the session.
2. MCA III semester, II year scheme has been approved. Following Courses are introduced in MCA III Semester :

   Internet of Things, Automata Theory and Compiler Construction, Information Security, and AI and Machine Learning
3. The subject allocation process is initiated for MCA III Sem.
4. Creation of Google Classrooms for III & V semester has been done.
5. Discussion on Subject Allocation and Timetable for III & V semester.

Signatures (Academic Planning Committee Members)

Meeting of Academic Planning Committee
Session July 2021 – May 2022

Date: August 28, 2021

The following members attended the meeting

1. Dr. S. Tanwani
2. Dr. P. Saxena
3. Ms. C. Uikey

The following agendas are discussed in the meeting:

1. Finalized the Subject Allocation and Timetable for III & V semester. Their classes will commence from 5th August, 2021
2. The faculty members are to be informed to review their respective allocated courses and upload syllabus on the school's website.
3. Decided the CBCS subjects to be offered to other departments of our University at PG level and suggested to upload notice at SCS&IT website and Notice board before class commencement.
4. Discussion on online classes, attendance system, Lab experiment conduction, continuous assessment and examination system.
5. Finalized the *Scheme of BCA as per NEP-2020*.
6. *Object Oriented Programming through C++* is suggested instead of problem solving through C Language is introduced in BCA programme looking at modern application development requirement in software industry (First Semester).
7. Discussion on number of visiting faculty members required.

Signatures (Academic Planning Committee Members)

Meeting of Academic Planning Committee
Session July 2021 – May 2022

Date: September 9, 2021

The following members attended the meeting

1. Dr. S. Tanwani
2. Dr. P. Saxena
3. Ms. C. Uikey

The following agendas are discussed in the meeting:

1. Google Classrooms preparation for first semester students. Schedule of Online Induction programme for BCA-I, MSc(CS/IT)-I, PGDCA-I & MTech - I students from 23rd to 28th Sept. has been finalized.

2. It was decided that two sections will be formed in MCA-2021 batch after their admission formalities. Their induction programme will be scheduled later as their admission process is delaying due to Covid-19 situation.

3. Discussed visiting faculty members requirements due to increase in section of MCA and M.Tech.(CS) executive batch.

4. Follow-up for Syllabus upload was taken.

5. Reviewed DET-2021 syllabus.

Signatures (Academic Planning Committee Members)

Meeting of Academic Planning Committee
Session July 2021 – May 2022

Date: October 20, 2021

The following members attended the meeting

1. Dr. S. Tanwani
2. Dr. P. Saxena
3. Ms. C. Uikey

1. Google Classrooms are prepared for MCA I semester students. It is decided that the classes of MCA I Semester Section A and Section B will commence from 25/10/2021, Monday.
2. Timetable of MCA First semester has been prepared.
3. MCA First semester final scheme and syllabus has been uploaded on school's website.
4. Academic calendar for session 2021-22 has been prepared and uploaded on school's website.

Signatures (Academic Planning Committee Members)

Meeting of Academic Planning Committee
Session July 2021 – May 2022

Date: December 12, 2021

The following members attended the meeting

1. Dr. S. Tanwani
2. Dr. P. Saxena
3. Ms. C. Uikey

The following agendas are discussed in the meeting:

1. Course scheme of even semester has been discussed.

2. New Course viz. *Object Oriented Programming Through C++ - II* is introduced in BCA II semester.

3. A new course *Network Management & Cyber Security* is introduced in M.Tech (CS) Executive programme (IV Semester).

4. Subject allocation for even semester has been discussed.

5. It was decided that major emphasis has to be given to innovative projects looking at the current IT industry requirements.

6. Class commencement date for 4th and 6th semester is decided from January 17, 2022. All 2nd Semester timetable and scheme will be finalized after their examination.

7. Discussed the feedback of various courses taught in the previous semester.

8. Proposed a faculty meeting to discuss back to normal (offline) classes requirements for even semester from Jan-2022 onwards.

Signatures (Academic Planning Committee Members)

Meeting of Academic Planning Committee
Session July 2021 – May 2022

Date: March 17, 2022

The following members attended the meeting

1. Dr. S. Tanwani
2. Dr. P. Saxena
3. Ms. C. Uikey

The following agendas are discussed in the meeting:

1. Second semester Timetable and Faculty workload for session has been approved.
2. The faculty members are to be informed to review their respective allocated courses and upload syllabus on the school's website.
3. Discussed the requirements for starting all the second semester classes from February 21, 2022 in offline mode.
4. Follow-up for Syllabus upload was taken.

Signatures (Academic Planning Committee Members)