

**Ref No.**

**Date 01/05/2022**

**MS. Harshita Gupta**

**171Vyanktesh nagar Extention kalani nagar indore**

**Dear Harshita Gupta,**

We are pleased to inform that you have been engaged as a **Consultant** and assigned a role of **Sales Executive** on the following terms and conditions:

1. You will work as a **Consultant** for the specific period assignments with our Client, based at **Indore** for the period from **18-Apr-22 to 17-Mar-23**.
2. The professional fee payable to you for this **consultancy services** will be **Rs 10000/- per month. (Rupees Ten Thousands only)**. This will be subject to deduction of applicable taxes.
3. However, this contract stands rescinded if the assignment gets completed before the end of **17-Mar-23** On such occasion you will be paid on a prorata basis for the period actually consulted.
4. Being a **Consultant**, you will not be entitled for any other benefits & facilities of the Company. However you will be covered under Medical policy of Rs. 20,000/- per policy year and under Term Insurance policy of Rs. 1,00,000/- sum assured.
5. During this period, you will handle all information linked to the affairs of the company with utmost secrecy and shall keep confidential any information, instruments, documents etc., relating to the company that may come to your professional knowledge.
6. Due to the nature of business of TalentPro India HR Pvt. Ltd, its products and services are very unique in nature and hence any information shared with you during the course of your association with us may not be divulged to any other person / agents not authorized by TalentPro India HR Pvt. Ltd. The details of the products and services you are associated with and any relevant documents you may possess or create during your association with us are the property of TalentPro India HR Pvt. Ltd.
7. During the period of your assignment with us, you will work honestly, faithfully, diligently and efficiently contribute to the assignment given to you.
8. If you accept the above terms and conditions please return to us the duplicate copy of this letter duly signed in token of your acceptance. If no reply is received within 2 days from the date of this letter, this offer shall be treated as cancelled and withdrawn.

We trust this association would be mutually beneficial

Yours truly,

For **TalentPro India HR Pvt. Ltd**



**Authorized Signatory**

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I have read and understood the above terms and conditions and I hereby agree for the above.

**Name:**

**Signature of the consultant:**

**Date:**

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**TalentPro India HR Pvt Ltd**

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