



Offer Letter

Date: 9th June 2022

Subject: Offer Letter

Dear **Ms. Silky Shrivastav**

We are pleased to offer you the position of “**Digital Marketing Executive**” with us here at sister concern company of Quest Global Technologies LTD named as Quest Digiflex Pvt. LTD., further to the interview and discussion you have had with us.

You are required to report on **13th June 2022** by 10.00 AM.

Your gross remuneration (CTC) would be **Rs 1,68,000 Lacs per annum.**

You will receive Rs.13,792/- salary in hand per month.

Professional Tax Deduction Rs. 208/- per month.

Should you accept this contingent offer, your continued employment will require both satisfactory job performance and compliance with existing and future company’s policies.

The company looks for a long term association with all its employees and expects the same from you. You are hereby advised to produce the Original/xerox/scan copy of following documents :

- Photocopies of your degree / certificates
- Experience/ relieving letters
- Two color passport-size photos,
- Previous Three Months Latest salary slips from all your previous organizations
- Proof of identity, address, PAN, ESIC and PF (If applicable)

Request you to confirm the joining by responding to this email.

As per the offer letter, your **probation period will be for 6 months** starting from the date of your joining. With best wishes and looking forward to a mutually fruitful association.

Congratulations and Welcome to the Quest Family!!

For **Quest Global Technologies Ltd**

Authorized Signatory

