



**Dedicated To Life**

Ref No: ZLL/HR&CC/OFFER/10/2022

Date: 23.08.2022

**Mr. Jay Nachan**  
**141/A Suryadev Nagar,**  
**Indore, Madhya Pradesh (452009).**

**Dear Mr. Jay,**

Your name has been received as interested candidate from Devi Ahilya Vishwavidyalaya for Trainee in our company. Post evaluation process we are pleased to make offer you the position in our organization on the mutually agreed terms and conditions.

You will be undergoing various training and evaluation during the year, which will be facilitated by the company and your college. We expect you to succeed in such evaluations.

Please take note that once you accept our offer you shall not appear/join for any post-graduation course and/or take part in selection process for employment with other company/institute. You also need to undergo medical examination & to be found medically fit after examination by a medical practitioner appointed by us.

We shall thank you to kindly confirm this agreement and communicate to us the tentative date of your joining at the earliest. We shall be issuing the regular letter of appointment on your joining the organization.

At the time of joining, we expect you to bring the following:

1. Three copies of attested Testimonials (Leaving Certificates, Mark-sheets and degree certificates) of all academic qualifications along with the original
2. Five passport size and Three stamp size photographs
3. Two Copies of PAN card and Aadhar card
4. Copy of permanent address proof

Please bring all the original documents at the time of joining for verification

We look forward to a long and mutually rewarding relationship.

With best wishes,

Yours in Healthcare,

  
**RANJEET GANGWAR**  
**HEAD - HUMAN RESOURCES**

I accept and shall join on or before \_\_\_\_\_

Dated: \_\_\_\_\_

\_\_\_\_\_

**Mr. Jay**

**Zydus Lifesciences Limited**  
(formerly known as Cadila Healthcare Limited)  
Survey Nos. 434/6/B and 434/1/K,  
Village : Jarod, Tal : Waghodia,  
Dist : Vadodara-391510  
Phone No. : +91-2668-671300

**Regd. Office :**  
'Zydus Corporate Park', Scheme No. 63,  
Survey No. 536, Khoraj (Gandhinagar),  
Nr. Vaishnodevi Circle, S. G. Highway,  
Ahmedabad-382 481, Gujarat, India.  
Phone : +91-79-71800000, +91-79-48040000  
website : www.zyduslife.com | CIN : L24230GJ1995PLC025878

