

Minutes of IQAC Meeting and Compliances Report



**Internal Quality Assurance Cell (IQAC)
Devi Ahilya Vishwavidyalaya, Indore**

2021-22

Meeting No. 01, Internal Quality Assurance Cell (IQAC)

Meeting No. : **01 (Online)**

Date : 03/07/2021

Time : **3.00 PM**

Department/ Committee : **IQAC**

Present members : 14

The first meeting of Internal Quality Assurance Cell (IQAC) for the academic session 2021-22 was held on 03/07/2021 (3rd July 2021, Saturday). This online meeting was held on google meet platform. The meeting was chaired by Hon'ble Vice Chancellor Prof. Renu Jain.

Google Meet Link: <https://meet.google.com/iaf-mgkr-zfw>

At the outset, Dr. Pratosh Bansal, IQAC coordinator welcomed the chairperson of the meeting Prof. Renu Jain and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting.

S. No. : 01

Agenda : **Discussion on and approval of AQARs of the Sessions 2018-19 and 2019-20.**

Resolution: The AQARs of the Sessions 2018-19 and 2019-20 were presented before the IQAC. All the members have reviewed, discussed and approved the AQARs for final submission.

S. No. : 02

Agenda : **To strengthen the IQAC in terms of its authority and statutory status of IQAC (with the permission of the Chair)**

Resolution: The members of IQAC have made discussion on the authority and statutory status of the IQAC in terms of its legal status, its responsibility and to provide budgetary support. The members have unanimously agreed and suggested the following:

- Authoritative, legal and statutory status of IQAC should be strengthened.
- IQAC should be taken in a bigger format and must be treated as academic hub. All the academic activities of UTDs must be conducted under the umbrella of IQAC.
- IQAC must be responsible for all extension and other co-curricular activities carried by UTDs. The UTDs should plan their activity calendar with due discussion with IQAC.
- IQAC should also look for overall upliftment of the University/UTDs.
- IQAC must be provided budgetary support to meet its routine expenses.

S. No. : 03

Agenda : **Other issues discussed with the permission of the Chair**

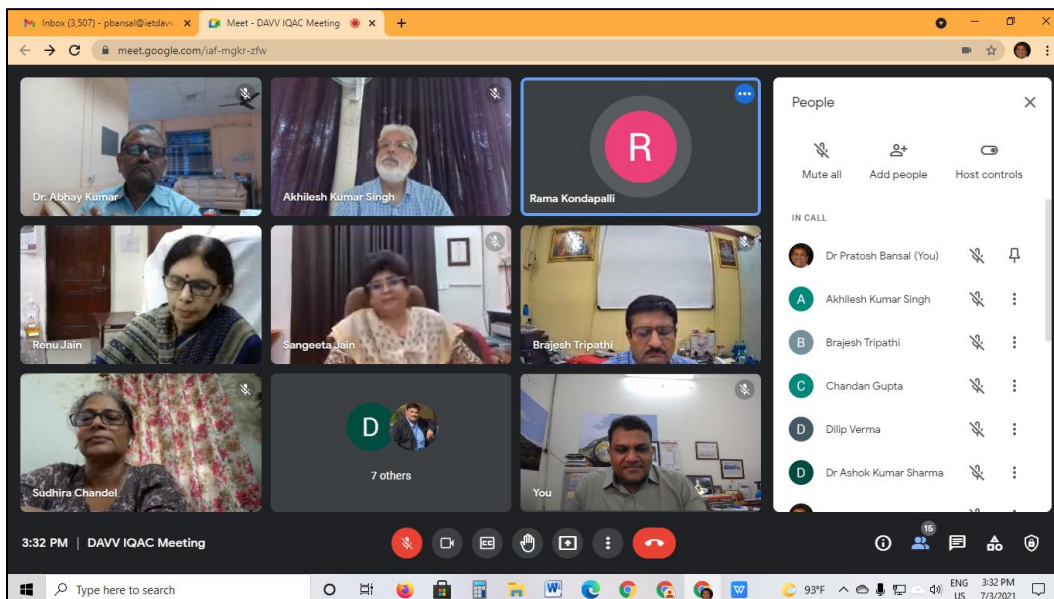
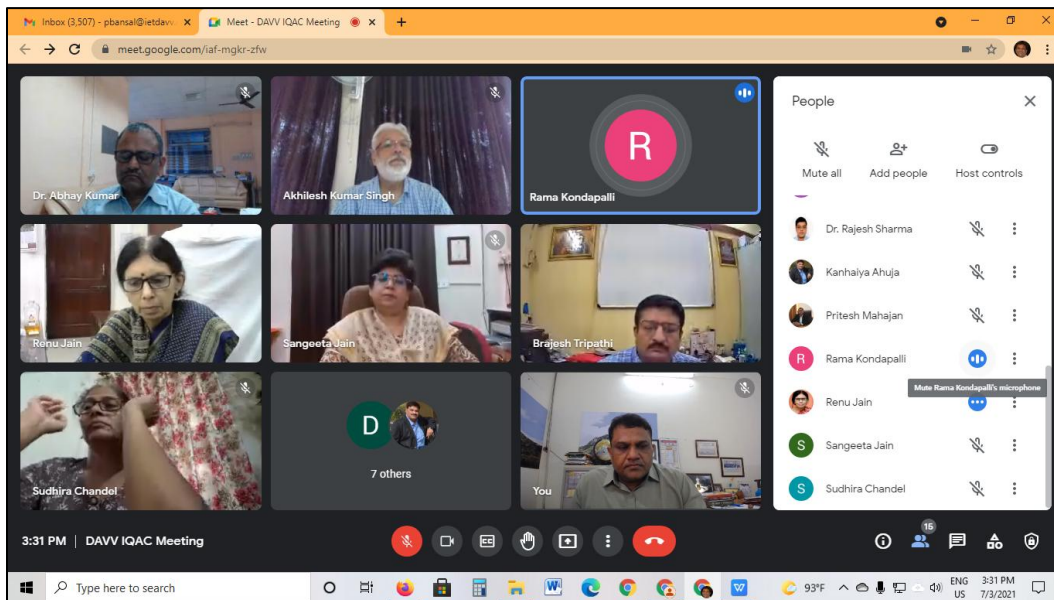
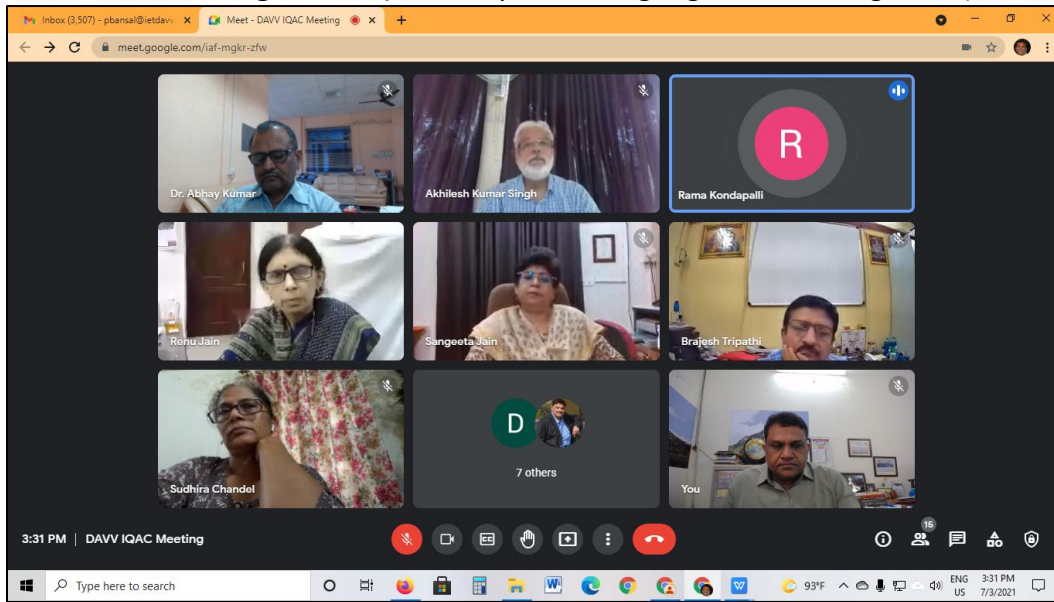
Resolution: The members have pointed other important issues related to the following and suggested to incorporate these issues in the forthcoming meetings of IQAC:

- Active Alumni Association and its activities
- Review of status of research publications with special emphasis on seminars, projects, papers, patents etc.
- Automation of data collection and compilation process
- Implementation of NEP 2020
- Plan of Action for Future
- Analysis of current status of DAVV and its comparison with top 50 institutions
- Participation of DAVV in International Ranking

The meeting was adjourned after the vote of thanks to the chair.

Director, IQAC

Screen shot of Google Meet (Link: <https://meet.google.com/iaf-mgkr-zfw>)



REPORT OF COMPLIANCE

In compliance with the resolution made in the 1st meeting of IQAC for the year 2021-22 which was held on 03/07/2021. The following activities are successfully carried out.

S. No.	Agenda	Compliance/ Action Taken
1.	1. Discussion on and approval of AQARs of the academic Sessions 2018-19 and 2019-20	1. After getting approval from IQAC, the printed copies of AQARs of the Academic Sessions 2018-19 and 2019-20 were submitted to the hon'ble Hon'ble Vice Chancellor Prof. Renu Jain for final approval for submission on NAAC portal. The AQAR shall be submitted on or before 31/08/2021, after due approval by hon'ble Hon'ble Vice Chancellor.
2.	2. To strengthen the IQAC in terms of its authority and statutory status of IQAC (with the permission of the Chair)	2. As per the discussion on the authority and statutory status of the IQAC in terms of its legal status, its responsibility and to provide budgetary support following action have been taken: <ul style="list-style-type: none"> • A committee shall be formed and the meeting shall be organized to discuss and chalk out the plan of action for strengthening the IQAC as academic hub of the UTDs. Same committee shall be assigned the task for planning activity calendar for the organization of extension and other co-curricular activities by UTDs. • A proposal shall be submitted to the university for providing budgetary support to IQAC.
3.	3. Other issues discussed with the permission of the Chair	3. Following issues shall be included in the agenda of forthcoming meeting of the IQAC: <ul style="list-style-type: none"> • Active Alumni Association and its activities • Review of status of research publications with special emphasis on seminars, projects, papers, patents etc. • Automation of data collection and compilation process • Implementation of NEP 2020 • Plan of Action for Future • Analysis of current status of DAVV and its comparison with top 50 institutions • Participation of DAVV in International Ranking

Director, IQAC

Meeting No. 02, Internal Quality Assurance Cell (IQAC)

Meeting No. : **02 (Hybrid Mode)** Date : 10/02/2022 Time : **3.00 PM**

Department/ Committee : **IQAC** Present members :

The first meeting of Internal Quality Assurance Cell (IQAC) for the academic session 2021-22 was held on 10/02/2022 (10th February, 2022, Thursday). This meeting was held in hybrid mode (offline as well as online using google meet platform). The meeting was chaired by Hon'ble Vice Chancellor Prof. Renu Jain.

Google Meet Link: <https://meet.google.com/etw-wmbi-ndf>

At the outset, Dr. Pratosh Bansal, IQAC coordinator welcomed the chairperson of the meeting Prof. Renu Jain, External member Dr. K. Rama, External member Dr. A.K. Singh and all members of Internal Quality Assurance Cell (IQAC). The following agenda items were discussed during the meeting.

Agenda items:

1. Welcome and Introduction of all Members
2. Review of status of research publications with special emphasis on seminars, projects, papers, patents, seed money etc. (Through Task Group on Fostering Excellence in Research)
3. Status of Implementation of NEP 2020 (Through Task Group on NEP 2020 implementation)
4. Activities of tasks groups
5. Automation of Data Collection and Compilation Process
6. Active Alumni Association and its activities
7. Ranking of DAVV in NIRF 2021
8. Participation of DAVV in International Ranking
9. MoUs signed by DAVV in this academic session
10. Review of Quality Assurance Initiatives (Previous Meeting, 3rd July 2021)
11. Preparation for NAAC A&A 5th Cycle
12. Any other agenda with the permission of the Chair

Agenda wise discussion and resolution is as under:

Agenda 02 : Review of status of research publications with special emphasis on seminars, projects, papers, patents, seed money etc. (Through Task Group on Fostering Excellence in Research)

Resolution : Status of project funding, patents and research publication in journals and conferences during last two years were discussed. It was observed that there is huge gap in this area.

For promotion of research following suggestion are given-

- Provision for endowment fund for granting seed money to the faculty members.
- All the teachers must be granted seed money for the research.
- Revision of research policy aligned with industry 4.0/5.0 should be done
- More MoUs and collaboration are to be done.

Agenda 03 : Status of Implementation of NEP 2020 (Through Task Group on NEP 2020 implementation)

Resolution : The guideline from department of higher education, Madhya Pradesh is released recently and the implementation of NEP 2020 in UTDs is process. During the discussion some other related issues have been pointed by the members. After discussion, following are suggested -

- Registration on NAD/ Digi locker
- Registration for academic bank of credit (ABC)
- NSS/NCC inclusion in the curriculum as per NEP-2020
- DAVV should study the 14A and 14B and should lead for its full implementation

Agenda 04 : Activities of tasks groups

Resolution : A summary of the activities conducted by all task groups is presented by the director, IQAC. It is suggested that the criteria owners identify the gap where university needs to conduct any activity. Then, it shall be conveyed to the task groups. Task groups should plan the activities, circulate their calendar/brochure and get it completed with maximum participation. It was also suggested that all task groups must inform IQAC and send report after the completion/conduction of task/activity.

Agenda 05 : Automation of Data Collection and Compilation Process

Resolution : The process of data collection and compilation is semi-automated. IQAC is using google platform for the online collection of data followed by manual compilation. Purchase of cloud-based data collection tool, for complete automation of data collection and compilation process, is in progress. Very soon, this tool shall be made available for all UTDs, cells, centers and other administrative departments.

Agenda 06 : Active Alumni Association and its activities

Resolution : The alumni association is registered but there are not any activities conducted for the last few years. It was informed that the registration certificate is available but other documents i.e. MoA, AoA etc., are missing. To break the hibernation of the association following was decided-

- Arrangements will be made to get the duplicate copy of the document from the office of registrar, firms and society. The prof I/c incharge alumni cell shall look after this matter and registrar, DAVV shall facilitate/coordinate the same.
- A common portal (website) shall be made available for the self-registration of alumni and proper communication among alumni of the University.

Agenda 07 : Ranking of DAVV in NIRF 2021

Resolution : Current status of DAVV is in the band of 101-150 under University category. The data submission process for NIRF-22 has been completed. To improve the rank in the forthcoming NIRF-23 and NIRF 24, following were suggested-

- FSR is very important in NIRF ranking, University must take immediate action to improve it. DAVV should go beyond minimum in FSR.
- Research is another important factor in NIRF. Research must be promoted by University.
- Prepare proposal for teaching post and get it sanctioned from MP Govt.
- University should participate in NIRF under research category.

Agenda 08 : Participation of DAVV in International Ranking

Resolution : Shall be discussed in next meeting

Agenda 09 : MoUs signed by DAVV in this academic session

Resolution : A summary of MoUs signed by the University in the current academic session (from July 2022) is presented. The expert suggested that the MoUs must be functional. Activities must be conducted and proper record should be maintained. IQAC should track the activity of MoUs and its functional status.

Agenda 10 : Review of Quality Assurance Initiatives (Previous Meeting, 3rd July 2021)

Resolution : Action taken report is presented.

Agenda 11 : Preparation for NAAC A&A 5th Cycle

Resolution : Current status of DAVV is A+ with CGPA 3.30. The goal of the University is to achieve A++ in forthcoming cycle of NAAC A&A. To crack the goal, following suggestion were given-

- DAVV must perform a GAP analysis and find out the metric where performance was poor in 4th cycle.
- DAVV is offering distance education and online programs and hence will fall in dual mode university category. Manual of dual mode University will be applicable in forthcoming cycle of NAAC. There will be total 10 % (100 Marks out of 1000) weightage to distance and online education and hence, immediate attention is required for promoting and strengthening distance and online programs to score maximum point.

Agenda 12 : Any other agenda with the permission of the Chair

Resolution : following were discussed-

1. **Value added courses:** Each department should offer at least one Non CGPA / Non-credited value-added add on course of minimum 30 hours per semester and ensure full attendance of the students.
2. **Revision of IT policy:** Frequency of revision in IT policy is important. University must update/revise its IT policy
3. **MOOCs courses for non-engineering programs:** University must prepare policy to offer and credit assignment for MOOCs courses in non-engineering programs and insure its implementation

The meeting was concluded after the vote of thanks to the chair.

Director, IQAC

Screen shot of Google Meet (Link: <https://meet.google.com/etw-wmbi-ndf>)

You're presenting to everyone

Status of New MoUs Signed (July 2021 to Feb 2022)

Name of Department	No. of MoUs
School of Life Sciences	1
Institute of Engineering & Technology	3
International Institute of Professional Studies	6
School of Law	1
School of Pharmacy	8
School of Physical Education	2
School of Physics	5
Grand Total	30

5:28 PM | etw-wmbi-ndf

You're presenting to everyone

Where we stand..

State Universities Grade Summary (SS)

Name of State University	Grade
Madurai Kamaraj University	A++
Shreeji University	A++
University of Mumbai	A++
Periyar University	A++
University of Kashmir	A+
Maharshi Dayanand University	A+
Bharathidasan University	A+
Devi Ahilya Vishwavidyalaya	A+
Shree Sankaracharya University of Sanskrit	A+
Kavikulaguru Kalidas Sanskrit University	A+
Shree Sreenath Sanskrit University	A+

4:19 PM | etw-wmbi-ndf

You're presenting to everyone

Thank you

Moving Ahead with the support of you all

4:36 PM | etw-wmbi-ndf

REPORT OF COMPLIANCE

In compliance with the resolution made in the 2nd meeting of IQAC for the year 2021-22 which was held on 02/10/2022. The following activities are successfully carried out.

S. No.	Agenda	Compliance/ Action Taken
1	1. Review of status of research publications with special emphasis on seminars, projects, papers, patents, seed money etc. (Through Task Group on Fostering Excellence in Research)	1. For promotion of research following suggestion are given- Provision for endowment fund for granting seed money to the faculty members. All the teachers must be granted seed money for the research. <ul style="list-style-type: none"> • Revision of research policy aligned with industry 4.0/5.0 is in process. • More MoUs and collaboration have been done
	2. Status of Implementation of NEP 2020 (Through Task Group on NEP 2020 implementation)	2. The guideline from department of higher education, Madhya Pradesh is released recently and the implementation of NEP 2020 in UTDs is in process. During the discussion some other related issues have been pointed by the members. After discussion, following are suggested - <ul style="list-style-type: none"> • Registration on NAD/ Digi locker is done • Registration for academic bank of credit (ABC) is done • NSS/NCC inclusion in the curriculum as per NEP-2020
	3. Activities of tasks groups	3. A summary of the activities conducted by all task groups is presented by the director, IQAC. Task groups are planning the activities, circulating their calendar/brochure and getting it completed with maximum participation.
	4. Automation of Data Collection and Compilation Process	4. Cloud-based data collection tool "davv-dcs", for complete automation of data collection and compilation process, is available for all UTDs, cells, centers and other administrative departments.
	5. Active Alumni Association and its activities	5. Arrangements have been made to break the hibernation of the association. The prof I/c in charge alumni cell has been assigned the responsibility to facilitate/coordinate the same. Designing of common portal (website) for the self-registration of alumni and proper communication among alumni of the University is in progress.
	6. Ranking of DAVV in NIRF 2021	6. University is working on following <ul style="list-style-type: none"> • FSR is very important in NIRF ranking, University is taking action to improve it. • University is preparing proposal for teaching post to be sanctioned by MP Govt.
	7. Participation of DAVV in International Ranking	7. Shall be discussed in next meeting
	8. MoUs signed by DAVV in this academic session	8. Activities are being conducted and proper record is maintained by the UTDs. IQAC is also tracking the activities of MoUs and its functional status.
	9. Review of Quality Assurance Initiatives	9. Action taken report (Previous Meeting, 3rd July 2021) is presented.
	10. Preparation for NAAC A&A 5th Cycle	10. A GAP analysis was performed to find out the metrics where performance was poor in 4th cycle.
	11. Any other agenda with the permission of the Chair	11. Revision of IT policy is in process.