

Decentralization and participative management

Institute support various tasks through decentralized governance system with well defined inter-relationships between departments and committees. The Institute has various committees like Departmental committee, Exam committee, Library committee, Purchase committee, Discipline committee along with Director and Head of Departments (HOD). Regular meeting of their committee are held for effective & smooth working of the Institute All the main decisions regarding academics are taken by Director in consultation with Departmental Committee whose members are head of departments and Senior Professors.

Head of Department are responsible for administration of department and report to Director. Any staff, teacher can give suggestions or idea for improvement in institute activities. Students also participate through different formal & informal feedback.

Case Study 1 – Library Advisory and Purchase Committee (LAPC)

Role :- Library Advisory and Purchase Committee (LAPC) is a institute level committee formed as per directives of University. It is responsible for purchasing of e-books, Books, Journals etc for Institute Library. It is responsible for improving infrastructure and facilities at Institute library for students, staff & teachers.

Committee Members Hierarchy:-

Library Advisory & Purchase Committee (LAPC) is chaired by the Director of Institute. The members of the committee are one senior faculty, Topper students of I,II,III (B.E. Course), Topper students of M.E. course. Professor In-charge Library is the secretary to the committee.

Activities conducted by LAPC :-

Procurement of Books, e-books, Journals & Magazine development of library infrastructure and resolving student grievances are major task of LAPC.

Book Purchasing Procedure :-

Book Purchasing Procedure through LAPC is done through following steps which are as per University Book Purchase Norms:-

1. Student, Faculty or staff requiring book request through Book/ e-book Indent form.
2. Indent received from them are put in LAPC committee for approval.
3. After approval from LAPC committee the discount rates for specific book are enquirer from Publisher through e-mail.
4. On receiving discount rate in hard copy for specific title from publishers, Purchase order is generated to the authorized distributor/publisher.

Example case (attached in PDF Format) :-

1. Indent of books received from Dr. Meema Sharma on 08/01/2019.
2. LAPC committee approved procurement of books in meeting held on 29/01/2019.
3. E-mail sent to the Publisher on 09/02/2019 for discount rates.
4. E-mail and hardcopy regarding discount rates regarding on 12-13 feb 2019.
5. Purchase order generated to authorized vender as stated by publisher generated on 01/03/2019.

NOTE SHEET NO.

Sub: Formation of Library Advisory and Purchase Committee (LAPC) at IET-DAVV

As per the recommendations of Coordination Committee and later by Executive council, DAVV, the process of purchase books, E-books, journals and E-journals at department level has to be managed by Department level Library Advisory and Purchase Committee (LAPC).

So, Formation of Department level Library Advisory and Purchase Committee (LAPC) at IET-DAVV for session 2018-19 is proposed having following members.

S.No	Name	Designation	LAPC Designation
1	Dr.Sanjiv Tokekar	Director	Chairman
2	Dr.(Mrs) Pragya Shukla	Professor, Dept of Comp Engg.	Member (A Senior Faculty)
3	Ms.Juhi Neema	Student (ME,FT(IT))	Member(Topper of I ME)
4	Mr.Keshav Maheshwari	Student (II year, Mech Engg)	Member(Topper of I B.E)
5	Ms Shrushti Jain	Student (III year, COMP Engg)	Member(Topper of II B.E)
6	Ms.Nishtha Gautam +9998-25959	Student (IV year, Civil Engg)	Member(Topper of III B.E)
7	Dr.Ravi Sindal	Professor, Dept of E&TC Engg. and Prof Incharge(Library)	Secretary

Submitted for approval and necessary action



Dr.Ravi Sindal
Prof Incharge (Library)

Approved

Director

S.V. Zaveri
25-08-18

A/O

Juhi
Keshav

Nishtha

**DEVI AHILYA UNIVERSITY, INDORE
(CENTRAL LIBRARY)**

BOOKS/JOURNALS PURCHASE RULES

for Central / Departmental Library, DAVV, Indore

2018-19

**PREPARED BY LIBRARY ADVISORY & PURCHASE
COMMITTEE OF CENTRAL LIBRARY**

5/25/2018

**TO BE PRESENTED BEFOR FINANCE
COMMITTEE AND EXECUTIVE
COUNCIL FOR APPROVAL**

@ V.T. [Signature] *@ Shamma [Signature]*

DEVI AHILYA UNIVERSITY, INDORE

CENTRAL LIBRARY

RULES OF PURCHASE OF BOOKS, E-BOOKS, JOURNAL, & E-JOURNALS AND ALL PRINT / ELECTRONIC CONTENT IN CENTRAL OR DEPARTMENTAL LIBRARY

Introduction:

As per the recommendation of the Coordination Committee that "the books should be purchased by the University keeping in mind the M.P. Govt Store Purchase Rules and keeping the whole process transparent for the procurement of quality books." the total process of purchase will be managed by Library Advisory & Purchase Committee (LAPC) with the approval of competent authority as per M.P. Govt. store purchase rules.

Library Advisory & Purchase Committee (LAPC):

There will be a Library Advisory & Purchase Committee (LAPC) at department level and at Central Library Level which shall take decision to the purchase of books, e-books, journal and e-journals recommended by faculty, PhD scholars and students.

Constitution of LAPC at Departmental Level:

Library Advisory & Purchase Committee shall consist of the following:

- | | |
|---|-----------|
| 1. Head of the Dept | Chairman |
| 2. A Senior Faculty | Member |
| 3. Topper of PG (Previous) | Member |
| 4. Topper of UG (2 nd / 3 rd Year) for 3 / 4 Years Course | Member |
| 5. Librarian / Teacher Incharge (Library) | Secretary |

@
V.T.

[Signature]

Ashame

[Signature]

Constitution of LAPC at Central Library Level:

Library Advisory & Purchase Committee at Central Library Level is a High Level Committee constituted by Hon'ble Vice Chancellor.

- | | |
|---|-----------|
| 1. A Senior Professor | Chairman |
| 2. 3 Faculty Member | Members |
| 3. Librarian, Central Library (Ex. Officio) | Secretary |

Duties of LAPC at Department /Central Library Level:


1. Advising in Planning and Organizing the Library;
2. Recommending acquisition policy, Library budget and Library rules for approval and for the purchase of books, e-books, journals, and e-journals in departmental library and to central library;
3. Suggesting for improvement of services;
4. To suggest changes in the departmental Library with an aim to make it more user-friendly and academically useful.
5. To monitor / evaluate, from time to time, trends and developments in information technologies, networking library automation, library cooperation etc. and to make recommendation for the adoption
6. Evaluate the suggestions from the library users.
7. Any other function as and when needed for the management of library.


Quorum:


The quorum for the meetings of the Library Advisory & Purchase Committee shall be 2/3 of the total number of members. In the absence of Chairman the senior most faculty member will act as Chairman. The LAPC would meet as and when it considers necessary but at least once in every quarter (4 times in a year) to review the library affairs and purchase so that allotted budget is utilized properly and well in time.

Note: The committee will be valid for one complete year.

Books /Journals Purchase Rules for Central / Departmental Library, DAVV, Indore 2018-19


V.T


A. Sharma


R. B.

Acquisition Policy (Book Selection):

Faculty members, PhD Scholars and students may recommend the books / e-books / print journals to the LAPC in a prescribed format (**Annexure- A**) for the purchase in departmental library or in central library. Each departmental Library and central library will also keep a requisition / indent register in which student can write their demand of books. The central library will continuously adding the publishers and authorized vendors who will be providing electronic lists of titles, printed catalogues and other printed announcements. These may be uploaded on central library web site or forwarded to the concerned faculties and departments from time to time. Besides catalogues, book reviews in important magazines and databases are also basis for recommending books for the library. The Departmental LAPC may also recommend the books for purchase in the Central Library.

Recommendation / Suggestion:

1. List of books requisitioned by the Faculty / PhD Scholars / Students for purchase for each Faculty / Department be always routed through the LAPC.
2. It will be desirable that books relating to semester courses may be sent in with **one clear semester notice**. Recommendation will be sent using **Book Requisition / Indent pro-forma** in (**Annexure - A**).
3. Before the meeting of LAPC, the Library (Dept or Central) will check requisition forms for duplication of books / journals through OPAC and prepare a compiled list of books publisher wise (**Annexure - B**) and place the list before the Library Advisory & Purchase Committee (LAPC) for approval.
4. After the approval the Library (Dept or Central) will prepare the list of approved books (Publishers wise as per **Annexure -B**) and will sent to the publishers through e-mail for confirming the availability, price and discount and will confirm that the

V.T. @  A sharma

24/3

- books will be supplied by the publisher or their authorized vendors available nearby.
5. The final list of books (Publishers wise as per Annexure - B) with discount and the list of authorized vendor will be presented for approval from the concerned competent authority as per store purchase rules of MP Govt. and then the order will be placed, in Purchase order format as per Annexure -C.
 6. The publisher can supply the books, e-books, directly or supply through their authorized vendor.
 7. The discount given by the publishers will be considered final but in case of multi volume books and encyclopedia, efforts may be made to obtain higher discounts.
 8. On the basis of service and past record, the review of the suppliers will be done on annual basis. Weightage will also be given to the publishers / vendors for timely delivery of books ordered, in addition to discount being offered.
 9. The government publications / institutional publications with zero discount items will be exception for this purchase process. (Point 4 will be ignored in this case.)
 10. On the recommendations of faculty, the Library may purchase multiple copies of only those books which are found to be in great demand as per the requirement and approval of LAPC.
 11. If e-books are available, the LAPC should recommend 1 e-book for each title with multiple users' permission and must get in writing the term and conditions for its use in future if new editions arrive.
 12. In very special case and for the books which are not related with any faculty Hon'ble Vice chancellor recommendation is required for purchase only in central library. The Maximum limit of this purchase will be Rs. 50000/- (Fifty Thousand per financial year)

V.T @



Ashwani



Subscription to Print/e-Journals and online Databases:

Print Journals may be purchased by the departments but the e-Journal will be purchased only by central library and access to faculty and students to the entire department will be provided.

1. The Faculty / Department wise lists of Print/e-Journals will be collected in requisition form (as per Annexure – A) sent to the Central Library. The Central Library staff will compile and check the duplicate copy of print / e – journals if any, and remove the duplicate name as per Annexure – B, will be kept before the Library Advisory & Purchase Committee special meeting for Journals.
2. The chairman of Library Advisory Purchase Committee (CL) will co-opt five expert members from deferent faculty who in the LAPC of central library who will evaluate and select the Print / e-journals package keeping in mind the need of entire departments / recommendation by the department, and as per the available budget. The tenure of the co-opted members will be same as LAPC members of one year.
3. After obtaining necessary approval and sanction from the competent authority, the print / e-Journals will be subscribed / renewed through the publisher / authorized subscription agents keeping in view their past service records.
4. Process of renewal of journals will be at least two month before the expiry of current subscription.
5. In case e-journals / e-resources are not available through any consortium, publishers of e-journals / e- resource will be directly contacted for raising the invoice.
6. The Journals are no discount items and under Govt. of India General Financial Rules, no tender needs to be invited for Print/e-Journals subscription.
7. The bills are received from the publisher's / authorized vendors along with the price proof and the proof of exchange

V.T. @  A shame



rate as which prevails on the date of remittance to the publisher.

8. The payment for Print/e-Journals subscription will be made as per the bank exchange rates prevailing on the date of billing.
9. The supplementary bills will be accepted in case there is rise in price of the Print/e-Journals and exchange rate.
10. Each Print/e-Journal is considered as a separate item in itself. **The payment for each Print/e- Journals is treated as Advance Payment.** The payment will be made from the budget head "Journals" or from any other head such as Plan Grant / Project Fund etc.

Note:

1. Whenever possible paperback edition of books to be purchased.
2. As regards procurement of foreign books, same may be procured only from those distributors who are directly importing the books.
3. Exhibition Calling: Library can organize book exhibition by calling renowned publishers or their distributors but should not charge for space unless it is part of International or National Congress.

Purchase Procedure:

The University will follow the two purchase procedures

- (i) Non- Centralized purchase procedure. &
- (ii) Centralized purchase procedure.

All the purchase of Books, e- Books & Print Journal, will be through non centralized purchase process at the department level or central library level separately whereas e-Journals will be purchased only by the central library and access is to be extended to all the students and faculty

V.7 - @  Ashwini 

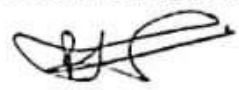

of all the departments. The total purchase process should be transparent and as per the M.P.Govt store Purchase rules.

The normal purchase procedure indicated as under:

1. Upto Rs. 20 Thousand Head / Librarian (CL) have the power to purchase the above contents after the approval of LAPC and after getting the rates and discount letter from the publisher.
2. Exceeding Rs. 20 Thousand and upto Rs. 1 Lakh Head / Librarian (CL) can purchase the above content after the approval of LAPC and after getting the rates and discount letter from the publisher and approval from registrar and Finance controller.
3. Exceeding Rs. 1 Lakh and upto Rs. 5 Lakhs Head / Librarian (CL) can purchase the above content after the approval of LAPC and after getting the rates and discount letter from the publisher and approval from registrar, Finance controller and Hon'ble Vice Chancellor. (Three quotations are not required here as publisher is the whole sole authority of their books / journals.)
4. If the amount exceeds above Rs. 5 Lakhs for single order Executive Council permission is required and if Executive Council recommend for tender then only tender process will be adopted.

Terms and conditions for the books suppliers or vendors:

1. The supplier will supply only latest edition, latest reprints of the books and shall charge the price as per invoice of importer / invoice of distributors.
2. If an Indian edition of a foreign book is available, they will supply only Indian edition.
3. If low priced or special edition for India is available, they will supply only that edition.
4. They will confirm period of supply within two weeks of the purchase order of imported books otherwise the purchaser may have the right to cancel the order.

V.T @  a shanna 

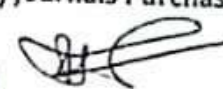
14. In special case, system of online ordering of books and purchase of books by faculty members is also allowed. Whenever the faculty members are in need of books urgently, they may purchase books for the library from online book stores like Amazon, Flipkart etc., using their own credit / debit cards after checking with the library about its non-availability and with due written permission from the Head / Librarian (Central Library). The matter will be put in the next LAPC meeting and same procedure of obtaining approval and financial sanction from the appropriate authority will be followed. In such procurements discounts may or may not be available. Sometimes courier / postage charges are also included. The faculty will be reimbursed fully the amount paid on such transactions on the basis of credit /debit card statement and the bills generated through the online transaction. **The maximum limit of this mode of purchase will be Rs. 10000/ (Ten thousand in one time)**

Gifts:

Constraints of space necessitate the library to stop accepting books from any individuals. New books gifted from major institutions and rare books or rare manuscript from any individuals may be accepted depending on their utility and physical condition.

Weeding:

Torn or bad condition books will be sorted and a list will be prepared subject wise for getting approval to be weeded by a committee of three experts of concerned subjects. Photocopies of books which are violating copyright law are to be also weeded. **Magazine and daily newspaper may be weeded by keeping six month back issues in the library.**

V.T @  A. Sharma


2/3

Bill Processing:

1. Once the books are received in the Library along with the bills, the price of each book and discount rates, bank rates are verified by the library staff.
2. Entry for each book is made in the Accession Register which has all the relevant details of a book like its price, publisher, vendor, year of publication etc.
3. Then the bills are processed for payment with the accession numbers entered against each item.
4. Library staff will certify through a checklist (As per Annexure – D) that all the purchase procedure have been completed before forwarding bill to Accounts section or Registrar as the case may be for further processing. (All the bills of various department for payment should be forwarded through Librarian, Central Library, before sending to the account section / Registrar.)
5. The bills are normally to be processed by the library within 10-15 days depending upon the number of titles in a single invoice. In case of an invoice having about 20 titles it will be processed within 10 days and sent for further processing.
6. The account section will take 7 to 10 days for further forwarding the bills to audit section.
7. The audit section will take further 7 to 10 days to check and verify the bills and approve for the payment.
8. Head of the Dept / Librarian (Central Library) should take care about the payment and the payment should be made within 45 to 60 days after receiving the bills.

Exchange Rate:

1. **Books:** For books exchange rate may be the rate of RBI on the date of placing purchase order and if RBI rate of that is not published, the rate last published or next date rate published whichever is lower may be charged.

V.T @  a sharma
25/3

2. Journals: The rate of exchange in case of foreign currencies shall be bank exchange rate is from on the date of remittance of payment by the publishers / subscription agency to the publishers. At the time of billing the bank exchange rate prevailing on that day shall be provisionally charged and the final settlement (plus or minus as the case may be) shall be made through a supplementary bill after the payment has been submitted by the publisher / subscription agent to the publisher.

Note:

If any legal dispute develops between DAVV and any publishers / authorized venders the jurisdiction of court will be Indore.



(Prof. Vrinda Tokekar)
Member


(Prof. Rajesh Sharma)
Member



(Mr. Ravi Sindal)
Member



(Prof. Ashok Sharma)
Chairman


25/5/18

(Prof. Ajay Kumar)
Incharge Librarian
Ex - Officio Secretary

DEVI AHILYA UNIVERSITY INDORE
(Departmental / Central Library)

INDENT FORM
FOR PURCHASE OF
BOOKS, e-BOOKS, PRINT JOURNALS, e-JOURNALS, ONLINE DATABASE

Indent for Books, e-Books, Print Journals, E-Journals (Use separate sheets) : _____ Date: _____

Name of Indenter: _____ Category : Faculty/Ph.d Scholar/Student Dept/Centre/School: _____

S. N.	TITLE/AUTHOR/EDITION/YEAR	PUBLISHER & PLACE OF PUBLICATION With E-Mail	ISBN / ISSN (If Possible)	NO. OF COPIES	PRINTED PRICE IN THE BOOK/CATALOGUE (If Possible)	Remark By Library Staff For Duplication
Total No. of Title Recommended :		Total No. of Copies Recommended :				

Certified that I have searched the books, e-books, print journals, e-journals in the departmental and central library and found unavailable.

Name & Signature of Indenter

Signature of Library Staff

Note:

1. Neatly typed complete filled information with signature on print copy may be submitted to the departmental / central library.
2. UTD Students should submit the indent form to their departmental library, others can submit to central library.
3. Departmental LAPC may forward some of the books to central library for purchase, if they think that these books should be available in the central library.

 Q Sharma



5

**DEVI AHILYA UNIVERSITY INDORE
(Departmental / Central Library)
COMPILATION FORM**

ANNEXURE - B

TO FIND RATES, DISCOUNT AND AUTHORISED VENDOR NAME BY PUBLISHER
BOOKS, e-BOOKS, PRINT JOURNALS, e-JOURNALS, ONLINE DATABASE

Books, e-Books, Print Journals, e-Journals (Use separate sheets) :	Date:
Department / Centre / School:	Phone:
Name of Publisher:	e-mail:
Name of Authorise Vendor (to be filled by Publisher)	Phone:

S. N.	AUTHOR	TITLE	EDITION / YEAR	ISBN / ISSN	NO. OF COPIES	PRICE <small>To be quote by publisher</small>	DISCOUNT % <small>To be quote by publisher</small>	REMARK
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
Total No. of Title Recommended :						Total No. of Copies Recommended :		

Sign of Librarian Sign of Member 1(LAPC) Sign of Member 2(LAPC) Sign of Member 3 (LAPC) Chairman (LAPC)
 A blank format may also be sent to the publisher for sending the information back to the Dept Head / Librarian (Central Library)

DEVI AHILYA UNIVERSITY, INDORE

CENTRAL / DEPARTMENTAL LIBRARY

16

CHECKLIST FOR PURCHASE PROCESS FOR BOOKS, E-BOOKS, PRINT JOURNALS, E-JOURNALS

This is to certify that following process have been followed:

S.N.	PROCESS	YES/NO
1	Requisition have been collected from faculty, Ph.d Scholars, students for purchase of books, e-books, print journals, e- journals or other data base in Annexure - A or from requisition register.	
2	Compiled lists, publisher wise (Annexure - B) were presented before LAPC & approval was sanctioned taken by LAPC.	
3	Approved lists, publishers wise (Annexure - B) were sent to publishers for price, discount and for authorized vendor of publishers.	
4	Price, discount and authorized vendor information were received from publishers.	
5	Before issuing the order competent authority permission was taken. (<20000- Head), (>20000 <1.00 Lakh Registrar & Finance Controller), (>1.00 Lakh <5.00 Lakhs Registrar, Finance Controller and Vice Chancellor), (> 5.00 Lakhs Executive Council)	
6	Proper purchase order were issued in hard and soft copy in Annexure - C through e- mail and hard copy.	
7	Books or other material and two copies of bills were received.	
8	Books and other materials were verified against the bill for quantity, price and discount, and bill was signed by incharge and the librarian.	
9	All the books stacking process were followed.	

Note: The file for payment should be send through Librarian, Central Library to Account Section or Registrar as the case may be.

Signature
Librarian / Purchase Incharge (CL)
Seal

Sign
Head / Librarian (CL)
Seal

Ajay Kumar

20/3

दिनांक 21-6-2018 को सम्मन्वय वित्त समिति
की बैठक की कार्यवाही में से लिया
गया। उद्धरण

विषय क्रमांक 02 : सम्मन्वय समिति द्वारा विश्वविद्यालय के लाइब्रेरी में
पुस्तकों कय करने संबंधी नियमों के सम्बन्ध में लिये गये निर्णय एवं
अनुमानित राशि रु.5.00 लाख कय की स्वीकृति वावद।

वित्त समिति की अनुशंसा : विश्वविद्यालय ग्रन्थालय द्वारा प्रस्तुत प्रस्ताव के
संबंध में म.प्र. शासन की सम्मन्वय समिति की 93वीं बैठक दिनांक 25.10.2017
की कार्यवाही विवरण के विषय क्रमांक-14 में अच्छी गुणवत्ता की पुस्तकों के
कय करने के संबंध में लिये गये निर्णय अनुसार "विश्वविद्यालय अपने स्तर पर
समिति गठित कर पारदर्शी तरीके से म.प्र.भण्डार कय तथा सेवा उपार्जन
नियम-2015 के पालन की शर्त पर कय किये जाने की अनुशंसा की गई।

हस्ता/—
(श्री. विलीप वमा)
वित्त नियंत्रक

हस्ता/—
(श्री. अजय वमा)
पु. कुल सचिव-क/पव

21/6/18

10 Copy.
@
18/7/18

Institute of Engineering and Technology, DAVV, Indore

Minutes of Library Advisory and Purchase Committee (LAPC) held on 29/1/19

A meeting of Library Advisory and Purchase Committee (LAPC) of the Institute was held on 29/1/19 in Director Cabin at 2:00 PM.

Following agenda were discussed in the meeting:

Agenda 1: Committee examined the request of purchasing books through online by Prof Sanjiv Tokekar. Committee approved the purchase of following books through online procedure as following books are not available in market and books may be useful to students for learning as well as research purpose.

S.No	Author	Title	Publisher	No of Copies
1.	Yuval Noah Harari	Sapiens: A Brief History of Humankind	Penguin Random House	05
2.	Yuval Noah Harari	Homo Deus: A Brief History of Tomorrow	Vintage	05
3.	A. Anand Kumar	Signals and Systems	PHI	01

The total cost of Purchasing above mentioned books through online procedure is Rs 4085/(Rs Four thousand eighty five only) as on date 29/1/19. The committee approve an expenditure of Rs 4100/-(Four thousand one hundred only) on purchasing above books. The amount spend for purchasing the books may be later reimbursed to Prof Sanjiv Tokekar as per new books purchase policy approved by the University.

Agenda 2: Committee examined the request of purchasing e-books and books through new book purchase policy of the university by faculty members of different departments. Committee approved the purchase of following books and e-books on receipt of indent from faculty members. The process followed for purchasing will be as per new rules of book purchasing in which discount rates of specific titles are called from publishers along with name of authorized vendor if publisher is not supplying it directly.

Recommended E-books:

S.No	Author	Title	Edition	ISBN	Copies
Publisher: McGraw Hill, India					
1	AGRAWAL	Engineering Drawing	1	9781259083136	1
2	ARORA	REFRIGERATION AND AIRCONDITIONING	3	9781259081101	1
3	BHANDARI	DESIGN OF MACHINE ELEMENTS 3E	3	9781259083518	1
4	CENGEL	THERMODYNAMICS 7E (SIE)	7	9780071337946	1
5	GANESAN	IC ENGINES	4	9789352601622	1
6	NAG	POWER PLANT ENGINEERING	4	9789339204051	1
7	NAG, P. K.	Engineering Thermodynamics, 4/e	4	9789339217570	1
8	NAG, P. K.	ENGINEERING THERMODYNAMICS	6	9789332900998	1
9	NASHI	STRENGTH OF MATERIALS. REV ED - SIE - SOS	4	9789332900875	1
10	RAO, P. N.	Manufacturing Technology, Volume I, 3/e	3	9781259081248	1

Juli Kishan

*S. V. Tokekar
29.1.19*

11	RATIAN	THEORY OF MACHINES, 3/E	3	9781259081415	1
12	RATTAN	STRENGTH OF MATERIALS 2/E	2	9781259084454	1
13	ZEID	CAD/CAM: THEORY AND PRACTICE, 2/E	2	9780071322102	1
14	A SUDHAKAR	NETWORK ANALYSIS JNTU	3	9789352600571	1
15	Ajoy Ghatak	Optics	5	9781259050824	1
16	Hayt, William	Engineering Electromagnetics	8	9789351344889	1
17	GOPAL	CONTROL SYSTEMS: PRINCIPLES AND DESIGN	2	9789352600199	1
18	SALIVAHANAN	DIGITAL SIGNAL PROCESSING	3	9789332902848	1
19	SP GOSH AND AK CHAKRABORTY	CIRCUIT THEORY AND NETWORKS	4	9789352600533	1
20	KHANDPUR	HANDBOOK OF BIOMEDICAL INSTRUMENTATION	3	9789339205423	1
21	KHANDPUR	HANDBOOK OF ANALYTICAL INSTRUMENTS	3	9789339221362	1
22	TAUB	TAUBS PRINCIPLES OF COMMUNICATION SYSTEMS	4	9789339203207	1
23	MALIK	ENGINEERING PHYSICS, 2/e	2	9789352606962	1
24	Vathana Fenn	Communicative English	1	9789339223847	1
25	VEERARAJAN	Engineering Mathematics II (AU)	1	9789353160418	1
26	Balagurusamy	Object Oriented Programming C++	5	9781259084591	1
27	BALAGURUSAMY, E	PROGRAMMING WITH JAVA: A PRIMER	3	9789352600045	1
28	BALAGURUSAMY, E.	Programming with JAVA, 4/e : A Primer	4	9789339216597	1
29	Forouzan, Behrouz	Cryptography & Network Security	1	9789351346036	1
30	HWANG	ADVANCED COMPUTER ARCHITECTURE, 2E	2	9780071338707	1
31	KAHATE	CRYPTOGRAPHY AND NETWORK SECURITY	3	9789332900929	1
32	Martin, John	Introduction to Languages and the Theory of Computation	4	9789351348245	1
33	LEON, ALEXIS	ERP DEMYSTIFIED	3	9789351341604	1
34	LIU	ELEMENT OF DISCRETE MATHEMATICS (SIE)	4	9789352601035	1
35	Martin, John	Introduction to Languages and the Theory of Computation	4	9789351348245	1
36	RICH	ARTIFICIAL INTELLIGENCE (SIE)	3	9780071337328	1
37	Whitten, Jeffrey	Systems Analysis and Design Methods	7	9789351347057	1
38	Seymour lipschutz	Data Structures	1	9789339215279	1
39	MILLMAN	INTEGRATED ELECTRONICS ANALOG AND DIGITAL CIRCUITS AND SYSTEMS, 1E	1	9780071321747	1
40	SALIVAHANAN	DIGITAL SIGNAL PROCESSING, 2/E	2	9781259083327	1

Publisher: Pearson Education Ltd, India

1	Maheswaramma	Engineering Chemistry	1	9789332571181	1
2	Cohen, H.; Rogers, G.F.C.; Straznicky, Paul; Saravanamuttoo, H.I.H.; Nix, Andrew	Gas Turbine Theory	7	9781292093093	1
3	Aghayere;Vigil	Structural Steel Design: A Practice Oriented Approach	1	9788131752241	1
4	Andres;Smith	Principles and Practices of Commercial Construction	1	9788131753965	1
5	Desai; Eldho; Shah	Finite Element Method with Applications in Engineering	1	9789332500839	1
6	Heywood; Cornelius; Carver	Introduction to Geographical Information Systems, An Remote Sensing of the Environment: An Earth Resource Perspective	4	9780273722632	1
7	Jensen	Building Construction: Principles, Materials, & Systems 2009 UPDATE	2	9781292034935	1
8	Mehta;Scarborough;Arm Priest	2009 UPDATE	1	9788131739990	1
9	Booch	Object-Oriented Analysis and Design with Applications	3	9788131735800	1
10	Booch	Unified Modeling Language User Guide, The	2	9788131740859	1
11	Hearn;Baker;Carithers	Computer Graphics with Open GL	4	9781292037196	1
12	ITL ESL	Cryptography and Network Security	1	9788131797662	1

Julu Keshava

*Sir. Zakel G
29.1.19*

13	Mathur	Foundations of Software Testing	2	9789332517653	1
14	Miller	Cloud Computing: Web-Based Applications That Change the Way You Work and Collaborate Online	1	9788131737569	1
15	Tanenbaum;Wetherall	Computer Networks	5	9781292037189	1
16	Stallings, William	Network Security Essentials: Applications and Standards, eBook, Global Edition	6	9781292154916	1
17	Aho;Lam;Sethi;Ullman	Compilers: Principles, Techniques, and Tools	2	9781292037233	1
18	Bhattacharya	Network Analysis and Synthesis	1	9789332542853	1
19	Boylestad;Nashelsky	Electronic Devices and Circuit Theory	11	9781292038063	1
20	Ghosh	Signals and Systems	1	9788131799758	1
21	Mazidi;Naimi;Sepehr	AVR Microcontroller and Embedded Systems: Pearson New International Edition	1	9781292054339	1
22	Oppenheim;Schafer	Discrete-Time Signal Processing	3	9781292038155	1
23	Das;Vijayakumari	Engineering Mathematics	1	9789332519121	1
24	Bolton	Mechatronics	6	9781292076683	1
25	Raj; Ramasamy	Strength of Materials	1	9788131798898	1
26	Naidu	Engineering Physics	1	9789332514126	1
27	Gerson;Gerson	Technical Communication: Process and Product	8	9781292037349	1
28	Moore	MATLAB for Engineers	4	9781292060538	1
29	Quatieri	Discrete-Time Speech Signal Processing: Principles and Practice	1	9788131748404	1

Publisher :Wiley, India

1	DT Editorial Services	Big Data, Black Book	latest	9789351197577	1
2	Radha Shankarmani, M. Vijayalakshmi	Big Data Analytics	latest	9788126558650	1
3	Dr. Sanjiv Marwah	Project Management	latest	9788177229721	1
4	Dr. Vinod Hosur	Earthquake-Resistant Design of Building Structures	latest	9788126538591	1
6	Dr. Kumar Saurabh	Cloud Computing, 4ed: Architecting Next-Gen Transformation Paradigms	latest	9788126570966	1
7	Rajesh K. Maurya, Swati R. Maurya	Software Testing	latest	9789350044001	1
8	Y N Singh	Discrete Mathematical Structures	latest	9788126527908	1
9	Nina Godbole, Sunit Belapure	Cyber Security	latest	9788126521791	1
10	Anil K. Maini, Varsha Agrawal	Satellite Communications	latest	9788126520718	1
11	S.N. Sivanandam, S.N. Deepa	MATLAB with Control System, Signal Processing and Image Processing Toolboxes	latest	9788126554751	1
12	V. Krishnaveni, A. Rajeswari	Signals and Systems	latest	9788126522897	1
13	Kogent Learning Solutions Inc.	Java Server Programming Java EE 7 (J2EE 1.7), Black Book	latest	9789351194170	1
14	Kogent Solutions Inc.	Java Server Programming Java EE5 Black Book, Platinum ed	latest	9788177228359	1
15	Debabrata Nag, Abhijit Chanda	Strength of Materials, 2ed	latest	9788126534876	1
16	Dr. Debabrata Nag	Mechanical Vibrations	latest	9788126530908	1

Recommended Books (Latest Editions):

S.No	Author	Title	Edition	ISBN	Copies
Publisher: Central Publishing House					
1	Yadav, R.	Steam & Gas Turbine and Power Plant Engineering			50
Publisher: Cambridge Univ.Press					
1	Manning, C.D.	Intro. To Information Retrieval			100
Publisher: Cengage India					

[Handwritten signatures and dates]
 June 19, 2019

1	Anil Kumar Verma	SCILAB : A Begineer's Approach		5
2	Basata	Computer Security and Penetration Testing		5
3	Dewson	Python Programming for the Absoulute		5
4	Juneja	Computer Fundamentals and C Programming		5
5	Juneja	Programming in C		5
6	Juneja	Programming in C(JNTU Kakkrinada)		5
7	Lembert	Fundamentals of Python		5
8	Neison	Guide to Computer Forensics and Investigations		5
9	Olsen	Human-Computer Interaction		200
10	Sekhar	Programming with R		10
11	Srinivasa	Internet of Things		20

Publisher: Wiley India Pvt Ltd.

1	Callister	Materials Science & Engineering		20
2	Balanis, C.A.	Anntena Theory		40
3	Wiley Publishers	Engineering Chemistry		20
4	Trivedi, K.S.	Probablity & Statistics with Reliability,		20
5	Saurabh Kumar	Cloud Computing		20
6	Magal	Essentials of business processess		20
7	Shah	Advanced internet Technology		5
8	Gregg	Build Your Own Security Lab		5
9	Gregg	The Network Security Test Lab		5
10	Stuttard	The web Application Hacker's H.B.		5
11	Tripathi	Intro. To Information Security and		10
12	Verma	Wiley Acing the GATE Computer Sci		10
13	Botkin	Ecviromental Science		10
14	Minelli	Big Data Big Analysis		25
15	Bryan	Construction Technology		10
16	Dowrick	Earthquake Resistant Design		10
17	Hosur	Earthquake Resistant Design of		10
18	Parthasarathy	Engineering Geology		10
19	Paultre	Dynamics of Structures		10
20	Rao	Soil Mechanics and Foundation		10
21	Wright	Highway Engineering		10
22	Lambe	Soil Mechanics		10
23	Mungule	Wiley Acing the GATE Civil		10
24	Goodrich, M.T.	Data Structures & Algorithms in Python		50

Publisher: UBS Publishers Distributors Pvt Ltd

July
Keshava

S.V. Zareercom
29/1/19

1	Dutta	Estimatic & Constring			20
Publisher: Standard Publishers Distributors					
1	Kripal Singh	Automobile Engineering Vol-1			50
2	Kripal Singh	Automobile Engineering Vol-2			30
3	Sharma, P.C.	Applied Statistics			20
Publisher: Satya Prakashan					
1	Prasad, K.D.	Anntena & Wave Propagation			50
Publisher: S.K.Kataria & Sons					
1	Sharma & Aggrawal	Machine Design			30
Publisher: S.Chand & Company Ltd.					
1	Rajput, R.K.	Fluid Mechanics			20
2	Dass, H.K.	Engineering Mathematics			30
3	Kapoor & Sxena	Statistics			20
4	Sharma, P.C.	Production Engineering			30
5	Dara, S.S.	Engineering Chemistry			20
6	Khurmi	Machine Design			30
7	Khurmi, R.S.	Theory of Machine			20
8	Khurmi, R.S.	Applied Mechanics & Strength of materials			20
9	Telsang, M.	Industrial Engineering & Production Management			20
10	H.K.Dass	Higher Engineering Mathematics			30
11	Theraja & Theraja	A Textbook of Electrical Technology Vol-1			100
Publisher: PHI Learning Pvt Ltd.					
1	Beaker, H.	Computer Graphics			40
2	Salivahanan	Digital Signal Processing			30
3	Corman	Algorithms			30
4	Bhaskar, J.	Intro. to VHDL			40
5	Rajasekaran	Neural Network, Fuzzy Logic			20
6	Gopalkrishana, P.	Material Management			30
7	Adam	Production & Operation Management			20
8	Liao	Microwave			50
9	Ambekar, A.K.	Vibration & Noice Control Engineering			20
Publisher: Pearson Edu.					
1	Booch, G.	The Unified Modeling Language User Guide UML			20
2	Senior	Optical Fiber			20
3	Kotlar	Marketing Management			20
4	Sommerwiley	Software Engineering			30
5	Oppenheim & Schafer	Discrete Time Signal Processing			40

Julie Keshan

*Siv. Zekker
29.1.19*

6	Navathe	DBMS			30
7	Stalling, W.	Cryptograpy & Network Security			30
8	Mazidi & Mazidi	AVR Microcomtroller			50
9	Streetman	Solid State Electronic Devices			20
10	Duglus Hall	Fluid Mechanics			20
11	Ziemer, Rodger	Signal and System			50
12	Groover	CAD/CAM			20
13	Chopra	Supply Chain Management			20
14	Groover	Automation Production System & CIM			20

Publisher: O'Rrilly Media.

1	Grus, Joel	Data Science from Scratch			50
2	Head Frist Serias	Head First Java			30

Publisher: McGraw Hill Education(India)Pvt Ltd.

1	Punmia, B.C.	Theory of Structures			20
2	S.M.Sze	VLSI Design			40
3	Ghosh &Chakraborty	Network Analysis			20
4	Hsu, P.H.	(Schaums) Signal & Systems			50
5	Keiser	Optical Fiber			20
6	White, F.M.	Fluid Mechanics			20
7	Cengel	Thermodynamics			30
8	Malik & Singh	Engineering Physiscs			50
9	Agrawal & Agrawal	Engineering Drawing			50
10	Kishna Moham	Effective English Communications			30
11	Cengel	Heat & Mass transfer			30
12	Hamacher, C.	DCO			30
13	Charry	Production & Operation Management			20
14	Rich & Knight	Artificial Intelligence			30
15	Schildt, H.	The Complete Ref: JAVA			30
16	Sinha, K.K.	Technical Communications			50
17	Veerarajan, T.	Discrete Mathematics			30
18	Rossen, K.	Discrete Mathematics			30
19	Korth	Database Management System			20
20	Adelstein, Frank	Fund. Of Mobile & Pervasive Computing			50
21	Rao, P.N.	CAD/CAM			20
22	Cengel	Fluid Mechanics			30

Publisher: Laxmi Publications (P) Ltd.

1	Punmia, B.C.	Concrete Technology			20
---	--------------	---------------------	--	--	----

Julie Keshav


Sir 20/01/19

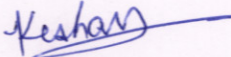
2	Punmia, B.C.	Water Supply Engineering		20
3	Punmia, B.C.	Transportation Engineering		20
4	Punmia, B.C.	Surveying Vol-1		10
5	Punmia, B.C.	Surveying Vol-2		10
6	Punmia, B.C.	Soil Mechanics & Foundations		20
7	Punmia, B.C.	Building Construction		20
8	Punmia, B.C.	Stregnth of Materials		20
9	Punmia, B.C.	Irrigation & water Power Engineering		20
10	Punmia, B.C.	Mechanics of Materials		20
11	Punmia, B.C.	R.C.C. Design		20
12	Punmia, B.C.	Waste Water Engineering (Environmental Engineering)		20
13	Punmia, B.C.	Reinforced Concrete Structures-Vol-1		20
14	Punmia, B.C.	Reinforced Concrete Structures-Vol-2		20
15	Bhavikatti, S.S.	Concrete Technology		20
16	Rajput, R.K.	Power Plant Engineering		20
17	Punmia, B.C.	Design of Steel Structures		20
18	Bansal, R.K.	Stregnth of Materials		20
19	Bhatt, N.D.	Engieering Drawing		30
20	Rajput, R.K.	Automobile Engineering		20
21	Rajput, R.K.	Power Plant Engineering		20
Publisher: Khanna Publishers				
1	Garg, S.K.	Geology		10
2	Grewal, B.S.	Engineering Mathematics		100
3	Gupta	Engineering Metrology		30
4	Jain, R.K.	Engineering Metrology		20
5	Giri, N.K.	Automobile Mechanics		20
6	Garg, S.K.	Geology		10
Publisher: Elsevier				
1	Han & Kamber	Data Mining		50
Publisher: Dhanpat Rai Publications (P) Ltd.				
1	Ramamruthan	Theory of Structures		20
2	Sawhney, A.K.	Electrical & Electronics Measurements		40
3	Ramamruthan	Stregnth of Materials		20
4	Mahajan, M.	Statistical Quality Control		20
5	Mathur & Sharma	Internal Combution Engine		20
6	Gaur & Gupta	Engineering Physiscs		100

[Handwritten signatures and dates]
 July Keshav
 S.V. Zabele
 29.1.19

7	Khanna, O.P.	Materials Science			20
8	Arora	Power Plant Engineering			20
9	Mahajan, M.	Engineering Metrology			20
10	Mahajan, M.	Total Quality Control			20
11	Ramamruthan	Reinforced Concrete Structures			20
12	Jain & Jain	Engineering Chemistry			30
13	Pujara	Vibration & Noise for Engineers			20
Publisher: Charotar Publications					
1	Punmia, B.C.	Bridge Engineering			20
2	Bhatt, N.D.	Engineering Drawing			100
3	Rangwala	Railway Engineering			20
4	Rangwala	Estimating, Costing & Valuation			20
Publisher: BPB Publications					
1	Kanitkar, Yashwant	Data Structure			50

Following Members of committee were present in the meeting.



Ms. Juhina Neema

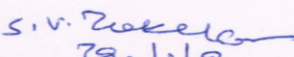

Mr. Keshav Maheshwari

Ms. Shruti Jain

Ms. Nishtha Gautah

(on child care care)
Prof. (Dr.) Pragya Shukla


Prof. (Dr.) Ravi Sindal


Prof. (Dr.) Sanjiv Tokekar

DEVI AHILYA UNIVERSITY INDORE
Institute of Engineering & Technology
INDENT FORM FOR PURCHASE OF BOOKS

Name of Indenter :- Dr. Meena Sharma

8/1/19

Category : Faculty/Ph.d Scholar/Student :- Faculty

S.No.	Title	Authore	Edition	Year	Publisher & Place of Publication With E-Mail	ISBN / ISSN (If Possible)	Number of Copies	Price on book / Catalogue (If Possible)	Remark By Library Staff For Duplication
1	Data Science from Scratch	Grus, Joel	Latest Ed.		Shroff Publishers		50] <u>New Books</u> <u>are purchas</u>
2	Head First Java	Head Frist Series	Latest Ed.		Shroff Publishers		30		

Shroff Publishers & Distrbutors Pvt. Ltd.

Address:- B-103, 1st Floor, Sanpada Railway Station Complex, Sanpada(East), Naiv Mumbai-400705

Total No. of Title Recommended: 2 Total No. of Copies Recommended: 80

Certified that I have searched the books in the departmental and central library and found unavailable.



Signature of Library Staff

Meena
Name & Signature of Intender

Note:

- 1 Neatly typed complete filled information with signature on print copy may be submitted to the departmental / central library.
- 2 UTD Students should submit the indent form to their departmental library, others can submit to central library.
- 3 Departmental LAPC may forward some of the books to central library for purchase, if they think that these bboks should be available in the central library.

(Prof. H.C. library)

NOTE SHEET NO.

Sub: Formation of Library Advisory and Purchase Committee (LAPC) at IET-DAVV

As per the recommendations of Coordination Committee and later by Executive council, DAVV, the process of purchase books, E-books, journals and E-journals at department level has to be managed by Department level Library Advisory and Purchase Committee (LAPC).

So, Formation of Department level Library Advisory and Purchase Committee (LAPC) at IET-DAVV for session 2018-19 is proposed having following members.

S.No	Name	Designation	LAPC Designation
1	Dr.Sanjiv Tokekar	Director	Chairman
2	Dr.(Mrs) Pragya Shukla	Professor, Dept of Comp Engg.	Member (A Senior Faculty)
3	Ms.Juhi Neema	Student (ME,FT(IT))	Member(Topper of I ME)
4	Mr.Keshav Maheshwari	Student (II year, Mech Engg)	Member(Topper of I B.E)
5	Ms Shrushti Jain	Student (III year, COMP Engg)	Member(Topper of II B.E)
6	Ms.Nishtha Gautam +9998-25959	Student (IV year, Civil Engg)	Member(Topper of III B.E)
7	Dr.Ravi Sindal	Professor, Dept of E&TC Engg. and Prof Incharge(Library)	Secretary

Submitted for approval and necessary action



Dr.Ravi Sindal
Prof Incharge (Library)

Approved

Director

S.V. Zaveri
25-08-18

A/O

Institute of Engineering and Technology, DAVV, Indore

Minutes of Library Advisory and Purchase Committee (LAPC) held on 29/1/19

A meeting of Library Advisory and Purchase Committee (LAPC) of the Institute was held on 29/1/19 in Director Cabin at 2:00 PM.

Following agenda were discussed in the meeting:

Agenda 1: Committee examined the request of purchasing books through online by Prof Sanjiv Tokekar. Committee approved the purchase of following books through online procedure as following books are not available in market and books may be useful to students for learning as well as research purpose.

S.No	Author	Title	Publisher	No of Copies
1.	Yuval Noah Harari	Sapiens: A Brief History of Humankind	Penguin Random House	05
2.	Yuval Noah Harari	Homo Deus: A Brief History of Tomorrow	Vintage	05
3.	A. Anand Kumar	Signals and Systems	PHI	01

The total cost of Purchasing above mentioned books through online procedure is Rs 4085/(Rs Four thousand eighty five only) as on date 29/1/19. The committee approve an expenditure of Rs 4100/-(Four thousand one hundred only) on purchasing above books. The amount spend for purchasing the books may be later reimbursed to Prof Sanjiv Tokekar as per new books purchase policy approved by the University.

Agenda 2: Committee examined the request of purchasing e-books and books through new book purchase policy of the university by faculty members of different departments. Committee approved the purchase of following books and e-books on receipt of indent from faculty members. The process followed for purchasing will be as per new rules of book purchasing in which discount rates of specific titles are called from publishers along with name of authorized vendor if publisher is not supplying it directly.

Recommended E-books:

S.No	Author	Title	Edition	ISBN	Copies
Publisher: McGraw Hill, India					
1	AGRAWAL	Engineering Drawing	1	9781259083136	1
2	ARORA	REFRIGERATION AND AIRCONDITIONING	3	9781259081101	1
3	BHANDARI	DESIGN OF MACHINE ELEMENTS 3E	3	9781259083518	1
4	CENGEL	THERMODYNAMICS 7E (SIE)	7	9780071337946	1
5	GANESAN	IC ENGINES	4	9789352601622	1
6	NAG	POWER PLANT ENGINEERING	4	9789339204051	1
7	NAG, P. K.	Engineering Thermodynamics, 4/e	4	9789339217570	1
8	NAG, P. K.	ENGINEERING THERMODYNAMICS	6	9789332900998	1
9	NASHI	STRENGTH OF MATERIALS. REV ED - SIE - SOS	4	9789332900875	1
10	RAO, P. N.	Manufacturing Technology, Volume I, 3/e	3	9781259081248	1

Juli
Kushan

S. V. Tokekar
29.1.19

11	RATIAN	THEORY OF MACHINES, 3/E	3	9781259081415	1
12	RATTAN	STRENGTH OF MATERIALS 2/E	2	9781259084454	1
13	ZEID	CAD/CAM: THEORY AND PRACTICE, 2/E	2	9780071322102	1
14	A SUDHAKAR	NETWORK ANALYSIS JNTU	3	9789352600571	1
15	Ajoy Ghatak	Optics	5	9781259050824	1
16	Hayt, William	Engineering Electromagnetics	8	9789351344889	1
17	GOPAL	CONTROL SYSTEMS: PRINCIPLES AND DESIGN	2	9789352600199	1
18	SALIVAHANAN	DIGITAL SIGNAL PROCESSING	3	9789332902848	1
19	SP GOSH AND AK CHAKRABORTY	CIRCUIT THEORY AND NETWORKS	4	9789352600533	1
20	KHANDPUR	HANDBOOK OF BIOMEDICAL INSTRUMENTATION	3	9789339205423	1
21	KHANDPUR	HANDBOOK OF ANALYTICAL INSTRUMENTS	3	9789339221362	1
22	TAUB	TAUBS PRINCIPLES OF COMMUNICATION SYSTEMS	4	9789339203207	1
23	MALIK	ENGINEERING PHYSICS, 2/e	2	9789352606962	1
24	Vathana Fenn	Communicative English	1	9789339223847	1
25	VEERARAJAN	Engineering Mathematics II (AU)	1	9789353160418	1
26	Balagurusamy	Object Oriented Programming C++	5	9781259084591	1
27	BALAGURUSAMY, E	PROGRAMMING WITH JAVA: A PRIMER	3	9789352600045	1
28	BALAGURUSAMY, E.	Programming with JAVA, 4/e : A Primer	4	9789339216597	1
29	Forouzan, Behrouz	Cryptography & Network Security	1	9789351346036	1
30	HWANG	ADVANCED COMPUTER ARCHITECTURE, 2E	2	9780071338707	1
31	KAHATE	CRYPTOGRAPHY AND NETWORK SECURITY	3	9789332900929	1
32	Martin, John	Introduction to Languages and the Theory of Computation	4	9789351348245	1
33	LEON, ALEXIS	ERP DEMYSTIFIED	3	9789351341604	1
34	LIU	ELEMENT OF DISCRETE MATHEMATICS (SIE)	4	9789352601035	1
35	Martin, John	Introduction to Languages and the Theory of Computation	4	9789351348245	1
36	RICH	ARTIFICIAL INTELLIGENCE (SIE)	3	9780071337328	1
37	Whitten, Jeffrey	Systems Analysis and Design Methods	7	9789351347057	1
38	Seymour lipschutz	Data Structures	1	9789339215279	1
39	MILLMAN	INTEGRATED ELECTRONICS ANALOG AND DIGITAL CIRCUITS AND SYSTEMS, 1E	1	9780071321747	1
40	SALIVAHANAN	DIGITAL SIGNAL PROCESSING, 2/E	2	9781259083327	1

Publisher: Pearson Education Ltd, India

1	Maheswaramma	Engineering Chemistry	1	9789332571181	1
2	Cohen, H.; Rogers, G.F.C.; Straznicky, Paul; Saravanamuttoo, H.I.H.; Nix, Andrew	Gas Turbine Theory	7	9781292093093	1
3	Aghayere;Vigil	Structural Steel Design: A Practice Oriented Approach	1	9788131752241	1
4	Andres;Smith	Principles and Practices of Commercial Construction	1	9788131753965	1
5	Desai; Eldho; Shah	Finite Element Method with Applications in Engineering	1	9789332500839	1
6	Heywood; Cornelius; Carver	Introduction to Geographical Information Systems, An Remote Sensing of the Environment: An Earth Resource Perspective	4	9780273722632	1
7	Jensen	Building Construction: Principles, Materials, & Systems 2009 UPDATE	2	9781292034935	1
8	Mehta;Scarborough;Arm Priest	2009 UPDATE	1	9788131739990	1
9	Booch	Object-Oriented Analysis and Design with Applications	3	9788131735800	1
10	Booch	Unified Modeling Language User Guide, The	2	9788131740859	1
11	Hearn;Baker;Carithers	Computer Graphics with Open GL	4	9781292037196	1
12	ITL ESL	Cryptography and Network Security	1	9788131797662	1

Julu Keshava

*Sir. Zakel G
29.1.19*

13	Mathur	Foundations of Software Testing	2	9789332517653	1
14	Miller	Cloud Computing: Web-Based Applications That Change the Way You Work and Collaborate Online	1	9788131737569	1
15	Tanenbaum;Wetherall	Computer Networks	5	9781292037189	1
16	Stallings, William	Network Security Essentials: Applications and Standards, eBook, Global Edition	6	9781292154916	1
17	Aho;Lam;Sethi;Ullman	Compilers: Principles, Techniques, and Tools	2	9781292037233	1
18	Bhattacharya	Network Analysis and Synthesis	1	9789332542853	1
19	Boylestad;Nashelsky	Electronic Devices and Circuit Theory	11	9781292038063	1
20	Ghosh	Signals and Systems	1	9788131799758	1
21	Mazidi;Naimi;Sepehr	AVR Microcontroller and Embedded Systems: Pearson New International Edition	1	9781292054339	1
22	Oppenheim;Schafer	Discrete-Time Signal Processing	3	9781292038155	1
23	Das;Vijayakumari	Engineering Mathematics	1	9789332519121	1
24	Bolton	Mechatronics	6	9781292076683	1
25	Raj; Ramasamy	Strength of Materials	1	9788131798898	1
26	Naidu	Engineering Physics	1	9789332514126	1
27	Gerson;Gerson	Technical Communication: Process and Product	8	9781292037349	1
28	Moore	MATLAB for Engineers	4	9781292060538	1
29	Quatieri	Discrete-Time Speech Signal Processing: Principles and Practice	1	9788131748404	1

Publisher :Wiley, India

1	DT Editorial Services	Big Data, Black Book	latest	9789351197577	1
2	Radha Shankarmani, M. Vijayalakshmi	Big Data Analytics	latest	9788126558650	1
3	Dr. Sanjiv Marwah	Project Management	latest	9788177229721	1
4	Dr. Vinod Hosur	Earthquake-Resistant Design of Building Structures	latest	9788126538591	1
6	Dr. Kumar Saurabh	Cloud Computing, 4ed: Architecting Next-Gen Transformation Paradigms	latest	9788126570966	1
7	Rajesh K. Maurya, Swati R. Maurya	Software Testing	latest	9789350044001	1
8	Y N Singh	Discrete Mathematical Structures	latest	9788126527908	1
9	Nina Godbole, Sunit Belapure	Cyber Security	latest	9788126521791	1
10	Anil K. Maini, Varsha Agrawal	Satellite Communications	latest	9788126520718	1
11	S.N. Sivanandam, S.N. Deepa	MATLAB with Control System, Signal Processing and Image Processing Toolboxes	latest	9788126554751	1
12	V. Krishnaveni, A. Rajeswari	Signals and Systems	latest	9788126522897	1
13	Kogent Learning Solutions Inc.	Java Server Programming Java EE 7 (J2EE 1.7), Black Book	latest	9789351194170	1
14	Kogent Solutions Inc.	Java Server Programming Java EE5 Black Book, Platinum ed	latest	9788177228359	1
15	Debabrata Nag, Abhijit Chanda	Strength of Materials, 2ed	latest	9788126534876	1
16	Dr. Debabrata Nag	Mechanical Vibrations	latest	9788126530908	1

Recommended Books (Latest Editions):

S.No	Author	Title	Edition	ISBN	Copies
Publisher: Central Publishing House					
1	Yadav, R.	Steam & Gas Turbine and Power Plant Engineering			50
Publisher: Cambridge Univ.Press					
1	Manning, C.D.	Intro. To Information Retrieval			100
Publisher: Cengage India					

[Handwritten signatures and dates]
 June 19, 2019

1	Anil Kumar Verma	SCILAB : A Begineer's Approach		5
2	Basata	Computer Security and Penetration Testing		5
3	Dewson	Python Programming for the Absoulute		5
4	Juneja	Computer Fundamentals and C Programming		5
5	Juneja	Programming in C		5
6	Juneja	Programming in C(JNTU Kakkrinada)		5
7	Lembert	Fundamentals of Python		5
8	Neison	Guide to Computer Forensics and Investigations		5
9	Olsen	Human-Computer Interaction		200
10	Sekhar	Programming with R		10
11	Srinivasa	Internet of Things		20

Publisher: Wiley India Pvt Ltd.

1	Callister	Materials Science & Engineering		20
2	Balanis, C.A.	Anntena Theory		40
3	Wiley Publishers	Engineering Chemistry		20
4	Trivedi, K.S.	Probablity & Statistics with Reliability,		20
5	Saurabh Kumar	Cloud Computing		20
6	Magal	Essentials of business processess		20
7	Shah	Advanced internet Technology		5
8	Gregg	Build Your Own Security Lab		5
9	Gregg	The Network Security Test Lab		5
10	Stuttard	The web Application Hacker's H.B.		5
11	Tripathi	Intro. To Information Security and		10
12	Verma	Wiley Acing the GATE Computer Sci		10
13	Botkin	Ecviromental Science		10
14	Minelli	Big Data Big Analysis		25
15	Bryan	Construction Technology		10
16	Dowrick	Earthquake Resistant Design		10
17	Hosur	Earthquake Resistant Design of		10
18	Parthasarathy	Engineering Geology		10
19	Paultre	Dynamics of Structures		10
20	Rao	Soil Mechanics and Foundation		10
21	Wright	Highway Engineering		10
22	Lambe	Soil Mechanics		10
23	Mungule	Wiley Acing the GATE Civil		10
24	Goodrich, M.T.	Data Structures & Algorithms in Python		50

Publisher: UBS Publishers Distributors Pvt Ltd

[Handwritten signatures and notes]
 S.V. Zareelcom
 29/1/19

1	Dutta	Estimatic & Constring			20
Publisher: Standard Publishers Distributors					
1	Kripal Singh	Automobile Engineering Vol-1			50
2	Kripal Singh	Automobile Engineering Vol-2			30
3	Sharma, P.C.	Applied Statistics			20
Publisher: Satya Prakashan					
1	Prasad, K.D.	Anntena & Wave Propagation			50
Publisher: S.K.Kataria & Sons					
1	Sharma & Aggrawal	Machine Design			30
Publisher: S.Chand & Company Ltd.					
1	Rajput, R.K.	Fluid Mechanics			20
2	Dass, H.K.	Engineering Mathematics			30
3	Kapoor & Sxena	Statistics			20
4	Sharma, P.C.	Production Engineering			30
5	Dara, S.S.	Engineering Chemistry			20
6	Khurmi	Machine Design			30
7	Khurmi, R.S.	Theory of Machine			20
8	Khurmi, R.S.	Applied Mechanics & Strength of materials			20
9	Telsang, M.	Industrial Engineering & Production Management			20
10	H.K.Dass	Higher Engineering Mathematics			30
11	Theraja & Theraja	A Textbook of Electrical Technology Vol-1			100
Publisher: PHI Learning Pvt Ltd.					
1	Beaker, H.	Computer Graphics			40
2	Salivahanan	Digital Signal Processing			30
3	Corman	Algorithms			30
4	Bhaskar, J.	Intro. to VHDL			40
5	Rajasekaran	Neural Network, Fuzzy Logic			20
6	Gopalkrishana, P.	Material Management			30
7	Adam	Production & Operation Management			20
8	Liao	Microwave			50
9	Ambekar, A.K.	Vibration & Noice Control Engineering			20
Publisher: Pearson Edu.					
1	Booch, G.	The Unified Modeling Language User Guide UML			20
2	Senior	Optical Fiber			20
3	Kotlar	Marketing Management			20
4	Sommerwiley	Software Engineering			30
5	Oppenheim & Schafer	Discrete Time Signal Processing			40

Julie Keshan

*Siv. Zekker
29.1.19*

6	Navathe	DBMS			30
7	Stalling, W.	Cryptograpy & Network Security			30
8	Mazidi & Mazidi	AVR Microcomtroller			50
9	Streetman	Solid State Electronic Devices			20
10	Duglus Hall	Fluid Mechanics			20
11	Ziemer, Rodger	Signal and System			50
12	Groover	CAD/CAM			20
13	Chopra	Supply Chain Management			20
14	Groover	Automation Production System & CIM			20

Publisher: O'Rrilly Media.

1	Grus, Joel	Data Science from Scratch			50
2	Head Frist Serias	Head First Java			30

Publisher: McGraw Hill Education(India)Pvt Ltd.

1	Punmia, B.C.	Theory of Structures			20
2	S.M.Sze	VLSI Design			40
3	Ghosh &Chakraborty	Network Analysis			20
4	Hsu, P.H.	(Schaums) Signal & Systems			50
5	Keiser	Optical Fiber			20
6	White, F.M.	Fluid Mechanics			20
7	Cengel	Thermodynamics			30
8	Malik & Singh	Engineering Physiscs			50
9	Agrawal & Agrawal	Engineering Drawing			50
10	Kishna Moham	Effective English Communications			30
11	Cengel	Heat & Mass transfer			30
12	Hamacher, C.	DCO			30
13	Charry	Production & Operation Management			20
14	Rich & Knight	Artificial Intelligence			30
15	Schildt, H.	The Complete Ref: JAVA			30
16	Sinha, K.K.	Technical Communications			50
17	Veerarajan, T.	Discrete Mathematics			30
18	Rossen, K.	Discrete Mathematics			30
19	Korth	Database Management System			20
20	Adelstein, Frank	Fund. Of Mobile & Pervasive Computing			50
21	Rao, P.N.	CAD/CAM			20
22	Cengel	Fluid Mechanics			30

Publisher: Laxmi Publications (P) Ltd.

1	Punmia, B.C.	Concrete Technology			20
---	--------------	---------------------	--	--	----

Julie Keshav


Sir 20/01/19

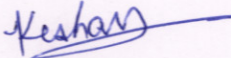
2	Punmia, B.C.	Water Supply Engineering		20
3	Punmia, B.C.	Transportation Engineering		20
4	Punmia, B.C.	Surveying Vol-1		10
5	Punmia, B.C.	Surveying Vol-2		10
6	Punmia, B.C.	Soil Mechanics & Foundations		20
7	Punmia, B.C.	Building Construction		20
8	Punmia, B.C.	Stregnth of Materials		20
9	Punmia, B.C.	Irrigation & water Power Engineering		20
10	Punmia, B.C.	Mechanics of Materials		20
11	Punmia, B.C.	R.C.C. Design		20
12	Punmia, B.C.	Waste Water Engineering (Environmental Engineering)		20
13	Punmia, B.C.	Reinforced Concrete Structures-Vol-1		20
14	Punmia, B.C.	Reinforced Concrete Structures-Vol-2		20
15	Bhavikatti, S.S.	Concrete Technology		20
16	Rajput, R.K.	Power Plant Engineering		20
17	Punmia, B.C.	Design of Steel Structures		20
18	Bansal, R.K.	Stregnth of Materials		20
19	Bhatt, N.D.	Engieering Drawing		30
20	Rajput, R.K.	Automobile Engineering		20
21	Rajput, R.K.	Power Plant Engineering		20
Publisher: Khanna Publishers				
1	Garg, S.K.	Geology		10
2	Grewal, B.S.	Engineering Mathematics		100
3	Gupta	Engineering Metrology		30
4	Jain, R.K.	Engineering Metrology		20
5	Giri, N.K.	Automobile Mechanics		20
6	Garg, S.K.	Geology		10
Publisher: Elsevier				
1	Han & Kamber	Data Mining		50
Publisher: Dhanpat Rai Publications (P) Ltd.				
1	Ramamruthan	Theory of Structures		20
2	Sawhney, A.K.	Electrical & Electronics Measurements		40
3	Ramamruthan	Stregnth of Materials		20
4	Mahajan, M.	Statistical Quality Control		20
5	Mathur & Sharma	Internal Combution Engine		20
6	Gaur & Gupta	Engineering Physiscs		100

[Handwritten signatures and dates]
 July Keshav
 S.V. Zabele
 29.1.19

7	Khanna, O.P.	Materials Science			20
8	Arora	Power Plant Engineering			20
9	Mahajan, M.	Engineering Metrology			20
10	Mahajan, M.	Total Quality Control			20
11	Ramamruthan	Reinforced Concrete Structures			20
12	Jain & Jain	Engineering Chemistry			30
13	Pujara	Vibration & Noice for Engineers			20
Publisher: Charotar Publications					
1	Punmia, B.C.	Bridge Engineering			20
2	Bhatt, N.D.	Engineering Drawing			100
3	Rangwala	Railway Engineering			20
4	Rangwala	Estimating, Costing & Valuation			20
Publisher: BPB Publications					
1	Kanitkar, Yashwant	Data Structure			50


Following Members of committee were present in the meeting.


Ms. Juhina Neema

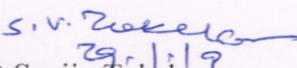

Mr. Keshav Maheshwari

Ms. Shruti Jain

Ms. Nishtha Gautah

(on child care care)

Prof. (Dr.) Pragya Shukla

Prof. (Dr) Ravi Sindal


Prof. (Dr.) Sanjiv Tokekar



Book Purchase and Discount rates

Ravi Sindal <rsindal@ietdavv.edu.in>
To: gurudas.spd@gmail.com

Sat, Feb 9, 2019 at 3:09 PM

Respected sir,

IET-DAVV is in process of purchasing Engineering and Science books for UG/PG students. As per new purchase policy of the University, discount rates for specific title of books/E-books are called from the publisher along with the name of authorized vendor in the Indore region. The purchase order will be issued to authorized vendor at the mentioned discount rate as quoted by the publisher.

Kindly provide the discount rates of books (with validity of quote) along with authorized vendor on your letter head in the attached format. Please send the hard copy to:

The Director, IET-DAVV, Khandwa Road, Indore, MP-452017.

Please mail the colored scanned copy of that on mail for fast processing.

Thanks and regards.

Dr. Ravi Sindal
Professor Incharge, Library
Professor, Department of Electronics and Telecommunication
Institute of Engineering and Technology
Devi Ahilya University, Khandwa Road, Indore (M.P.)
Mobile No-09425650360, 09039152045
Contact No. (O)-0731-2361117, Ext-309

 **Book_O'really.xls**
30K

Handwritten signature in blue ink.

Handwritten signature in blue ink.



Book Purchase and Discount rates

Gurudas Sawant <gurudas.spd@gmail.com>

Wed, Feb 13, 2019 at 12:28 PM

Reply-To: gurudas.spd@gmail.com

To: Ravi Sindal <rsindal@ietdavv.edu.in>

Cc: kasalkar@shroffpublishers.com

Respected Sir,

Pleased find the attached file of quotation of recommenced books with quotation letter for you requirement & we are sending it today same by courier.

Please feel free to contact us, if you have any further queries.

Thanks, & Regards

Gurudas Sawant

Senior Sales Executive

Shroff Publishers & Distributors Pvt. Ltd.

B-103, 1st Floor, Railway Commercial Complex

Sector 3, Sanpada (E) Navi Mumbai 400705

Tel : +91-22-41584103

Mobile : +91- 8452888318/9892283044

e-mail : gurudas.spd@gmail.com

spdorders@shroffpublishers.com

[Quoted text hidden]

3 attachments



BOOKS QUOTATION.jpg

177K



BOOKS QUOTATION 2.jpg

172K



LETTER OF IET.jpg

184K



(6)

To Whomsoever This May Concern

Many thanks for your department's Selection of Shroff Publishers titles.

With reference to your selection:

1. As a matter of policy, shroff publishers doesn't supply directly to any academic institution.
2. We will route the selected titles through our authorized vender of Indore M/s New Jain book stall, Khajuri bazar, Indore.
3. M/s New Jain Book Stall Will supply these books on receipt of Purchase Order at our standard discount of 10%.

Attached is the list of titles that was shortlisted by your department.

Look forward to receiving your valuable order through New Jain Book Stall, at the earliest

Best Regards,

for
Vikas Kasalkar,

(Branch Manager)

Shroff Publishers & Distributors Pvt.Ltd.



B-3



REF: IND/SPD/IET01/2018-19

The Director,
IET-DAVV, Khandwa Road,
Indore,
Madhya Pradesh- 452017

12 February 2019

Sub- Quotation of Recommended books

Name of Publisher: Shroff - O'Reilly Media

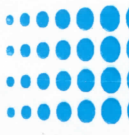
- Name of Authorize Vendor: New Jain books stall, Khajuri Bazar , Indore (M.P.)
- Email: njbs2010@gmail.com
- Phone: 9926636333

S.N o.	Auth or	Title	Edition/Ye ar	ISBN/ISSN	Number of Copies	Price	
						To be quoted by publisher	Discoun t To be quoted by publish er
1	Grus, Joel	Data Science from Scratch	1st edition / 2015	97893511026 70	50	364.00	10%
2	Head Frist Seria s	Head First Java	2nd edition / 2005	97881736660 25	30	850.00	10%

Total No. of Title Recommended: 2 Available

Total No. of Copies Recommended: 80

B-3



Our supply terms are as below.

1. Titles which are readily available will be supplied within 7 - 10 days times.
2. Titles which are out of stock can be supplied within 20 - 25 days, as per availability with the publishers.
3. Titles price in US, UKP or Euro editions, can be supplied within 4 – 6 weeks times, as per availability with the publishers.
4. G.O.C rates will be applicable at the time of invoicing.
5. Payment to be made in 15 days after delivery.
6. Prices are subject to change without notice and will be charged as per publisher's invoices.
7. Once procurement order placed cannot be cancelled.

Please feel free to contact us, if you have any further queries.

Thanking You,

Your's Faithfully,
For Shroff Publishers & distributors Pvt.Ltd.

for

Vikas Kasarkar
(Business Development Manager)



B-3

DEVI AHILYA UNIVERSITY INDORE
Institute of Engineering & Technology
PURCHASE ORDER OF Text Books

Name of Authorised Vendor :-

M/S New Jain Book Stall

Shop No. 627, Main Road, Khajuri Bazar

Indore, Madhya Pradesh 452007

Date: 01/03/2019

DAVV/Lib/03/18-19/ 546 /Date. 01/03/2019

Sl. No.	To,	Author	Year	ISBN/ISSN	Number of Copies	Price	Discount To be by publisher
1	New Jain Book Stall, 3, Subhash Chowk, Khajuri Bazar, Indore 452007	978-8151100000	50	...	10%
2		978-8151700000	30	...	10%

Subject: Purchase-Order for Supply of Books to IET DAVV Library.

Reference: As per discount rates quoted by publisher.


Dear Sir,

Kindly supply books as per the list enclosed.

You are required to adhere to the following conditions for supply of books.

1. You are requested to supply the books for which your discount rates are quoted by publisher.
2. In case the prices are not printed on the book, the price-proof shall be enclosed along with the bill.
3. A certificate should be enclosed along with the bill, mentioning that the publication and prices are correct.
4. The bill shall be sent to the institute in triplicate.
5. The supplier shall deliver the books to the Institute's library.
6. The Institute will accept the supplied book only if they are in new and good physical conditions. Old books and old editions will not be accepted.
7. The maximum delivery period of books is **one month** from the date on which received the purchase order by you. After this period the order will be treated as cancelled and the supplier will also be black listed by university.
8. You are expected to inform us well in advance in case supply of books is not possible for you within the given period.
9. The Bill will be processed for payment after the supply of **75% percent** of the books order.
10. You are required to comply with the terms and conditions of the "Purchase Order".
11. The total cost of supplied books (after discount) should not exceed Rs. 39,500/-.

S. V. ...
1-3-19
Director
IET DAVV


Prof Incharge Library
IET DAVV



DEVI AHILYA UNIVERSITY INDORE
Institute of Engineering & Technology
PURCHASE ORDER OF Text Books

Name of Authorise Vendor :-

DAVV/ Lib/03/18-19/546

Date : *01/03/2019*

M/S New Jain Book Stall

Shop no. 627, Main Road, Khairi Bazar

Subhash Chowk, Indore, M.P. 452001

Name of Publisher : **O'Rrilly Media (Shroff Publisher)**

S.No.	Author	Title	Edition /Year	ISBN/ISSN	Number of Copies	Price	Discount
						To be quote publisher	To be by publisher
1	Grus, Joel	Data Science from Scratch	1st	978-9351102670	50	364/-	10%
2	Head Frist Series	Head First Java	2nd	978-88173666025	30	850/-	10%

Total No. of Title Recommended :-

2

Total No. of Copies Recommended :-

80

S. V. Zaker
 Director
 IET DAVV

[Signature]
 Prof. Incharge Library
 IET DAVV

[Signature]