

# The Annual Quality Assurance Report (AQAR 2014-15) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2013 to June 30, 2014)

## Part – A

### 1. Details of the Institution

|                                      |   |
|--------------------------------------|---|
| 1.1 Name of the Institution          | School of Pharmacy                                |
| 1.2 Address Line 1                   | Devi Ahilya Vishwavidyalaya<br>Takshashila Campus |
| Address Line 2                       | Khandwa Road (Ring Road)                          |
| City/Town                            | Indore  |
| State                                | Madhya Pradesh                                    |
| Pin Code                             | 452001  |
| Institution e-mail address           | sopdavv@gmail.com                                 |
| Contact Nos.                         | 0731-2100605                                      |
| Name of the Head of the Institution: | Prof. Rajesh Sharma                               |
| Tel. No. with STD Code:              | 0731-2468811                                      |

Mobile:

9425478418

Name of the IQAC Co-ordinator:

Mrs. Tamanna Narsinghani

Mobile:

98267-30913

IQAC e-mail address:

sopdavv@gmail.com

1.3 **NAAC Track ID** (For ex. MHCOGN 18879) \_\_\_\_\_

1.4 Website address:

www.dauniv.ac.in,  
www.pharmacy.dauniv.ac.in

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR201213.doc>

1.5 Accreditation Details

| Sl. No. | Cycle                 | Grade | CGPA | Year of Accreditation | Validity Period |
|---------|-----------------------|-------|------|-----------------------|-----------------|
| 1       | 1 <sup>st</sup> Cycle |       |      |                       |                 |
| 2       | 2 <sup>nd</sup> Cycle |       |      |                       |                 |
| 3       | 3 <sup>rd</sup> Cycle |       |      |                       |                 |
| 4       | 4 <sup>th</sup> Cycle |       |      |                       |                 |

1.6 Date of Establishment of IQAC : DD/MM/YYYY

1.7 AQAR for the year (*for example 2010-11*)

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR \_\_\_\_\_ (DD/MM/YYYY)4
- ii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iii. AQAR \_\_\_\_\_ (DD/MM/YYYY)
- iv. AQAR \_\_\_\_\_ (DD/MM/YYYY)

1.9 Institutional Status

University                      State  Central  Deemed  Private

Affiliated College              Yes  No

Constituent College            Yes  No

Autonomous college of UGC    Yes  No

Regulatory Agency approved Institution    Yes   ( AICTE,/PCI)

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution    Co-education  Men  Women

Urban  Rural  Tribal

Financial Status          Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.10 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Life sciences/Pharmacy

1.11 Name of the Affiliating University (for the Colleges)

NA

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NA

University with Potential for Excellence

NA

UGC-CPE

NA

DST Star Scheme

NA

UGC-CE

NA

UGC-Special Assistance Programme

NA

DST-FIST

NA

UGC-Innovative PG programmes

NA

Any other (*Specify*)

NA

UGC-COP Programmes

NA

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

05

2.2 No. of Administrative/Technical staff

02

2.3 No. of students

07

2.4 No. of Management representatives

-

2.5 No. of Alumni

05

2.6 No. of any other stakeholder and  
community representatives

--

2.7 No. of Employers/ Industrialists

--

2.8 No. of other External Experts

01

2.9 Total No. of members

20

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders: No.  Faculty

Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

IQAC Cell of the school constantly reviews syllabi of national level test and nationally reputed institutions of Pharmacy for upgradation of syllabus.  
 IQAC cell is also involved in monitoring of teaching learning process & learning outcomes.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

| S.No. | Plan of Action   | Achievements   |
|-------|--|--|
| 1.    | Preparation of the department and University for NAAC Inspection to be conducted this year | University was awarded "A" grade by NAAC   |
| 2.    | Regular Seminars for students on various themes  | Conducted Seminars on Personality Development, Career Counselling etc.   |
| 3.    | Preparation for submission of research proposals to various funding agencies               | Research proposals were submitted to AICTE, UGC and MPCST.<br>Proposal for UGC-DRS-SAP will be taken in 2014-15. |

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body NA Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

| Level of the Programme   | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
|--------------------------|-------------------------------|--|-------------------------------------|--|
| PhD                      | 1                             | -  | -                                   | -  |
| PG                       | 1                             | -  | 1                                   | -  |
| UG                       | 1                             | -  | 1                                   | -  |
| PG Diploma               | -                             | --   | -                                   | -  |
| Advanced Diploma         | -                             | -  | -                                   | -  |
| Diploma                  | -                             | -  | -                                   | -  |
| Certificate              | -                             | -  | -                                   | -  |
| Others                   | -                             | -  | -                                   | -  |
| <b>Total</b>             | 03                            | -  | 02                                  | -  |
| <b>Interdisciplinary</b> | -                             | -  | -                                   | -  |
| <b>Innovative</b>        | -                             | -  | -                                   | -  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

| Pattern   | Number of programmes |
|-----------|----------------------|
| Semester  | 2                    |
| Trimester | -                    |
| Annual    | -                    |

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

\*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Ph.D. Course Work syllabus was framed.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Nil

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

| Total | Asst. Professors | Associate Professors/Readers | Professors | Others |
|-------|------------------|------------------------------|------------|--------|
| 13    | 08               | 04                           | 01         | --     |

2.2 No. of permanent faculty with Ph.D.

|    |
|----|
| 09 |
|----|

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

| Asst. Professors |    | Associate Professors/Readers |   | Professors |   | Others |   | Total |   |
|------------------|----|------------------------------|---|------------|---|--------|---|-------|---|
| R                | V  | R                            | V | R          | V | R      | V | R     | V |
| 8                | 05 | 4                            | 4 | 1          | 4 | -      | - | -     | - |

2.4 No. of Guest and Visiting faculty and Temporary faculty

|     |    |    |
|-----|----|----|
| Nil | 02 | 04 |
|-----|----|----|

2.5 Faculty participation in conferences and symposia:

| No. of Faculty     | International level | National level | State level |
|--------------------|---------------------|----------------|-------------|
| Attended Seminars/ | -                   | 46             | -           |
| Presented papers   | 6                   | 19             | -           |
| Resource Persons   | -                   | 7              | -           |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

|  |
|--|
| Use of Multi media presentation, Internet and ICT facilities has been adopted by the Faculty. This led to improvement in student learning and knowledge. |
|--|

2.7 Total No. of actual teaching days during this academic year

|     |
|-----|
| 185 |
|-----|

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

|     |
|-----|
| Nil |
|-----|

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

|   |    |   |
|---|----|---|
| 3 | 17 | - |
|---|----|---|

2.10 Average percentage of attendance of students

|     |
|-----|
| 75% |
|-----|

2.11 Course/Programme wise distribution of pass percentage:

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

| Title of the Programme | Year | Total no. of students appeared | Division      |   |     |    |      |   |       |        |       |
|------------------------|------|--------------------------------|---------------|---|-----|----|------|---|-------|--------|-------|
|                        |      |                                | Distinction % |   | I % |    | II % |   | III % | Pass % |       |
|                        |      |                                | M             | F | M   | F  | M    | F |       | M      | F     |
| B.Pharm                | I    | 59                             | -             | 2 | 6   | 28 | 2    | 4 | 00    | 44.44  | 82.93 |
|                        | II   | 43                             | -             | - | 7   | 15 | 12   | 4 | 00    | 57.14  | 81.82 |
|                        | III  | 30                             | 2             | 9 | 6   | 10 | 3    | - | 00    | 70     | 90    |
|                        | IV   | 43                             | -             | 9 | 9   | 18 | -    | 2 | 00    | 61     | 96.1  |
| M.Pharm                | I    | 01                             | -             | 1 | -   | -  | -    | - | 00    | -      | 100   |

Feedbacks are regularly taken by IQAC of department. Meetings are regularly held between departmental IQAC committee and faculty of the department. Revision of the curriculum, by taking feedback by students, self appraisal of faculty, etc., review teaching learning process to ensure quality teaching.

2.13 Initiatives undertaken towards faculty development

| <i>Faculty / Staff Development Programmes</i>  | <i>Number of faculty benefitted</i> |
|--|-------------------------------------|
| Refresher courses                              | 4                                   |
| UGC – Faculty Improvement Programme            | -                                   |
| HRD programmes                                 | -                                   |
| Orientation programmes                         | 02                                  |
| Faculty exchange programme                     | -                                   |
| Staff training conducted by the university     | -                                   |
| Staff training conducted by other institutions | -                                   |
| Summer / Winter schools, Workshops, etc.       | -                                   |
| Others   | -                                   |



## 2.14 Details of Administrative and Technical staff

| Category                    | Number of Permanent Employees |          | Number of Vacant Positions |          | Number of permanent positions filled during the Year |          | Number of positions filled temporarily |          |
|-----------------------------|-------------------------------|----------|----------------------------|----------|--|----------|--|----------|
|                             | Class III                     | Class IV | Class III                  | Class IV | Class III  | Class IV | Class III                              | Class IV |
| <b>Administrative Staff</b> | -                             | 1        | -                          | -        | -  | -        | 2 +1*                                  | 4        |
| <b>Technical Staff</b>      |                               | 1        | -                          | -        | -  | -        | 1                                      | 4        |

\* Attached with IMS, DAVV

## Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC Cell is working in direction to submit research proposals to various funding agencies in order to fetch grants and promote research activities in the department. In addition to this, a Departmental Research Committee has been constituted, which in coordination with IQAC cell monitors smooth functioning of research activities.

#### 3.2 Details regarding major projects

|                            | Completed | Ongoing  | Sanctioned | Submitted   |
|----------------------------|-----------|----------|------------|-------------|
| <b>Number</b>              | 6         | 1        | --         | 8           |
| <b>Outlay in Rs. Lakhs</b> | 61,05,400 | 7,08,000 | --         | 1,25,15,000 |

#### 3.3 Details regarding minor projects

|                            | Completed | Ongoing  | Sanctioned | Submitted |
|----------------------------|-----------|----------|------------|-----------|
| <b>Number</b>              | 1         | 3        | --         | 1         |
| <b>Outlay in Rs. Lakhs</b> | 1,80,000  | 9,84,000 | --         | 3,85,000  |

#### 3.4 Details on research publications

|                                 | International | National | Others |
|---------------------------------|---------------|----------|--------|
| <b>Peer Review Journals</b>     | 30            | 33       | --     |
| <b>Non-Peer Review Journals</b> | --            | --       | --     |
| <b>e-Journals</b>               | --            | --       | --     |
| <b>Conference proceedings</b>   | --            | --       | --     |

3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

| Nature of the Project  | Duration Year | Name of the funding Agency | Total grant sanctioned | Received       |
|--|---------------|----------------------------|------------------------|----------------|
| Major projects   | --            | --                         | --                     | --             |
| Minor Projects   | 2013-2014     | MPCST, Bhopal              | Rs. 1,44,000/-         | Rs. 1,44,000/- |
| Interdisciplinary Projects   | --            | --                         | --                     | --             |
| Industry sponsored   | --            | --                         | --                     | --             |
| Projects sponsored by the University/ College                                  | --            | --                         | --                     | --             |
| Students research projects<br><i>(other than compulsory by the University)</i> | --            | --                         | --                     | --             |
| Any other(Specify)   | --            | --                         | --                     | --             |
| Total  |               |                            |                        |                |

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges(N.A) Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution

| Level               | International | National | State | University | College |
|---------------------|---------------|----------|-------|------------|---------|
| Number              | ---           | ---      | ---   | ---        | ---     |
| Sponsoring agencies | ---           | ---      | ---   | ---        | ---     |

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International  National  Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency  From Management of University/College

Total

3.16 No. of patents received this year

| Type of Patent |         | Number |
|----------------|---------|--------|
| National       | Applied | ---    |
|                | Granted | ---    |
| International  | Applied | ---    |
|                | Granted | ---    |
| Commercialised | Applied | ---    |
|                | Granted | ---    |

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

| Total | International | National | State | University | Dist | College |
|-------|---------------|----------|-------|------------|------|---------|
| 01    | ---           | 01       | ---   | ---        | ---  | ---     |

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level   
National level  International level

3.24 No. of Awards won in NCC:

University level  State level   
National level  International level

3.25 No. of Extension activities organized

University forum  College forum   
NCC  NSS  Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Environmental Consciousness, Cleaning of Khan River, Plantation, Matdata Jagrukta Rally

## Criterion – IV

### 4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

| Facilities  | Existing | Newly created | Source of Fund | Total   |
|---|----------|---------------|----------------|---------|
| Campus area   | 5 acres  | -             | -              | 5 acres |
| Class rooms   | 5        | -             | -              | 5       |
| Laboratories  | 16       | -             | -              | 16      |
| Seminar Halls   | 1        | -             | -              | 1       |
| No. of important equipments purchased ( $\geq$ 1-0 lakh) during the current year. | -        | -             | -              | -       |
| Value of the equipment purchased during the year (Rs. in Lakhs)                   | -        | -             | -              | -       |
| Others  | -        | -             | -              | -       |

4.2 Computerization of administration and library

4.3 Library services:

|                         | Existing |        | Newly added |        | Total |        |
|-------------------------|----------|--------|-------------|--------|-------|--------|
|                         | No.      | Value  | No.         | Value  | No.   | Value  |
| <b>Text Books</b>       | 2599     | 431309 | 117         | 182800 | 2716  | 614109 |
| <b>Reference Books</b>  | 888      | 281304 | 12          | 128102 | 900   | 409406 |
| <b>e-Books</b>          | --       | --     | --          | --     | --    | --     |
| <b>Journals</b>         | 17       | 284105 | --          | --     | --    | --     |
| <b>e-Journals</b>       | --       | --     | --          | --     | --    | --     |
| <b>Digital Database</b> | --       | --     | --          | --     | --    | --     |
| <b>CD &amp; Video</b>   | 15       | --     | --          | --     | --    | --     |
| <b>Others (specify)</b> | --       | --     | --          | --     | --    | --     |

4.4 Technology up gradation (overall)

|                 | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Departments | Others |
|-----------------|-----------------|---------------|----------|------------------|------------------|--------|-------------|--------|
| <b>Existing</b> | 42              | 25            | 42       | -                | -                | 1      | -           | -      |
| <b>Added</b>    | 0               | 0             | 0        | -                | -                | 0      | -           | -      |
| <b>Total</b>    | 42              | 25            | 42       | -                | -                | 1      | -           | -      |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Nil

4.6 Amount spent on maintenance in lakhs :

|  |              |
|--|--------------|
| i) ICT                                   | Rs. 358620   |
| ii) Campus Infrastructure and facilities | Rs. 322719   |
| iii) Equipments                          | Rs. 24900    |
| iv) Others                               | Rs. 9674360  |
| <b>Total :</b>                           | Rs. 10380599 |

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Regular meeting and discussion are conducted with all the class co-ordinators of the department to monitor and analyse students requirements and suitable measures are taken to fulfil them.

#### 5.2 Efforts made by the institution for tracking the progression

The action plan was prepared by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year. For quality assurance, self analysis and feedback through discussion with academic peers and students was practiced.

#### 5.3 (a) Total Number of students

| UG  | PG | Ph. D. | Others |
|-----|----|--------|--------|
| 178 | 06 | 15     | -      |

#### (b) No. of students outside the state

16

#### (c) No. of international students

Nil

|     |    |    |       |     |    |
|-----|----|----|-------|-----|----|
| Men | No | %  | Women | No  | %  |
|     | 72 | 36 |       | 127 | 64 |

|     |    |
|-----|----|
| No  | %  |
| 127 | 64 |

| Last Year (2012-13) |    |    |     |                       |       | This Year (2013-14) |    |    |     |                       |       |
|---------------------|----|----|-----|-----------------------|-------|---------------------|----|----|-----|-----------------------|-------|
| General             | SC | ST | OBC | Physically Challenged | Total | General             | SC | ST | OBC | Physically Challenged | Total |
| 114                 | 21 | 8  | 53  | -                     | 196   | 121                 | 19 | 8  | 51  | -                     | 199   |

Demand ratio 0.022:1

Dropout % 4 (average)

#### 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Nil

No. of students beneficiaries

--

#### 5.5 No. of students qualified in these examinations

NET

-

SET/SLET

-

GATE/GPAT

16

CAT

-

IAS/IPS etc

-

State PSC

-

UPSC

-

Others

-

5.6 Details of student counselling and career guidance

Regular seminars are conducted for student counseling and career guidance

No. of students benefitted

5.7 Details of campus placement

| <i>On campus</i>                |                                 |                           | <i>Off Campus</i>         |
|---------------------------------|---------------------------------|---------------------------|---------------------------|
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 2                               | 10                              | 5                         | 10                        |

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

No. of students participated in cultural events

State/ University level  National level  International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

5.10 Scholarships and Financial Support

|  | Number of students | Amount     |
|--|--------------------|------------|
| Financial support from institution                                   | -                  | -          |
| Financial support from government                                    | 52                 | Rs 2173834 |
| Financial support from other sources                                 | -                  | -          |
| Number of students who received International/ National recognitions | -                  | -          |

5.11 Student organised / initiatives Nil

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: ----

## Criterion – VI

### 6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The vision is to create a functional, globally competitive & research-focused department, but responsive to the needs of the society, while delivering world-class education and knowledge.

The mission of the department is to place it in the forefront of Research and development, Innovation, Knowledge Transfer and Human Resource Development in the global academic field.

6.2 Does the Institution has a management Information System

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The curricula was designed taking into account the future prospects in the field of Pharmacy. Projects are incorporated in the curriculum as well as professional and industrial training so that the students get a view of the outside world and prepare themselves accordingly. It was found that introduction of innovative subjects, like electives in B.Pharm. VIII semester, and Communication Skills and Personality Development in each semester, has increased technical knowledge and overall development of students, respectively.

6.3.2 Teaching and Learning

Interactive lectures, Demonstration-cum-lecture, Lecture with OHP / PPT, use of Case studies and tutorials, Assignments/ projects, Students Seminar etc. are the methods used to enhance teaching-learning evaluation process. The implementation of feedback evaluation for improving teaching-learning process has shown the improvement in study skills, technical knowledge and fostering self-learning.



### 6.3.3 Examination and Evaluation

The examination system of department is fair, efficient, reliable and transparent. Department ensures smooth conduction of examinations and timely declaration of results. Steps have also been taken to minimize the errors, mistakes and ensure better accuracy, efficiency during paper setting, assessment, entry of marks on the answer books, mark lists, statements of marks, and issue of various certificates, including the mark sheets. The students are shown evaluated copies and best answers at the end of sessional examination. The Faculty discusses the answers with each student.

### 6.3.4 Research and Development

Department strongly abide to the code of ethics of pharmacy profession. The Department offers due respect for Intellectual property rights of individual and institutions and explicitly acknowledge the work of others when referring to them in any shape, form or manner in his/her own work. In addition, principles of ethical and social responsibility are also followed. A separate research committee is framed for monitoring the research activities of the department. The research output of the department is reflected by the number of research publications, research projects, awards/recognitions received. The Department offers due respect for Intellectual property rights of individual and institutions and explicitly acknowledge the work of others when referring to them in any shape, form or manner in his/her own work. In addition, principles of ethical and social responsibility are also followed.

### 6.3.5 Library, ICT and physical infrastructure / instrumentation

Departmental Library with e-journals  
Classrooms and Seminar Hall with ICT Facility  
Sports ground and student activity room  
Medicinal Garden

### 6.3.6 Human Resource Management

For smooth functioning of the department with maximum utilization of human resources, committees are constituted for each section comprising of teaching and non-teaching staff. Head of the department monitors the functioning of each committee regularly and incharge of committee coordinates with HOD for final decision making.

### 6.3.7 Faculty and Staff recruitment

Faculty and Staff recruitment is done by University administration.

### 6.3.8 Industry Interaction / Collaboration

Seminars and interaction sessions between students and experts from Industry are organized by the department, wherein students are informed about the dynamics of Indian Phamaceutical Industry and associated career opportunities.

6.3.9 Admission of Students

Admission to B.Pharm. is through CET organized at University level.  
 Admission to M.Pharm. is on the basis of GPAT score. GPAT is conducted by AICTE, New Delhi.  
 Admission to Ph.D. is through DET organized at University Level.

6.4 Welfare schemes for

|              |    |
|--------------|----|
| Teaching     | -- |
| Non teaching | -- |
| Students     | -- |

6.5 Total corpus fund generated

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6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done? Proposed

| Audit Type     | External |        | Internal |           |
|----------------|----------|--------|----------|-----------|
|                | Yes/No   | Agency | Yes/No   | Authority |
| Academic       |          |        |          |           |
| Administrative |          |        |          |           |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes  No

For PG Programmes Yes  No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Department evaluated B.Pharm. VIII Sem. Project and Professional Training through presentation and viva-voce in presence of external expert.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

#### 6.11 Activities and support from the Alumni Association

An Alumni meet was conducted on **28<sup>th</sup> July 2013** at **School of Pharmacy, DAVV, Indore**. Alumni have given suggestions like teaching should be more practical and industrial oriented, promotion of research work, regular career counseling of students, industrial oriented programs, etc. It was followed by feedback session from alumni on curriculum and physical infrastructure of the department. About 60 alumni from various batches have attended the meet.

#### 6.12 Activities and support from the Parent – Teacher Association

Feedback are taken from parents and analyzed. This feedback is then utilized to incorporate the suggestions given by them.

#### 6.13 Development programmes for support staff

Nil

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

NSS Unit of School of Pharmacy is involved in various activities related to environmental consciousness, viz. Cleanliness drive, plantation, gajar ghaas unmulan, cleaning of Khan river, residential camp.etc.

## Criterion – VII

### 7. Innovations and Best Practices

#### 7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Timely completion of syllabus and successful course management by teachers
- Student-teacher interaction and support outside the classroom
- Guidance provided to the students to prepare for various competitive exams
- Timely evaluation of sessional answer sheets. These answer sheets are shown to the students to help them improve their performance
- Timely declaration of results of semester exams
- Weekly seminars for students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

| S.No. | Plan of Action   | Action taken  |
|-------|--|---|
| 1.    | Preparation of the department and University for NAAC Inspection to be conducted this year | Department prepared for NAAC Inspection in all aspects and furnished information required by University in this context well on time. |
| 2.    | Regular Seminars for students on various themes  | Conducted Seminars on Personality Development, Career Counselling etc.  |
| 3.    | Preparation for submission of research proposals to various funding agencies               | Research proposals were submitted to AICTE, UGC and MPCST.<br>Proposal for UGC-DRS-SAP will be taken in 2014-15.                      |

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Support is given to the faculty members to fetch grants from various funding agencies in the form of research projects, attending various orientation, refresher programs, summer/winter schools, conferences/seminars/workshops/short term courses, availing study leave and publishing research papers to update their academic and research profile.
2. Students and faculty member of the department regularly involved in various extracurricular activities like Shram Daan, Cleanliness drive, Cleaning of Khan river of Indore, plantation through NSS, Blood donation camp. Besides, seminars for social awareness, personality development and career counselling are also been organized in department.

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Department is actively engaged in generation of environmental consciousness among the students. NSS unit has conducted an cleanliness drive of our campus in which all the students of the department actively participated. Also a plantation program was conducted in an attempt to give green and healthy environment to the students and faculty.

7.5 Whether environmental audit was conducted?      Yes                      No ✓

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

**Strength:** Efficient faculty members with proficient knowledge, Blend of young and experienced team members, good infrastructure, interdisciplinary nature of academic programmes, ICT Facilities, Teamwork, a good number of research projects fetched from funding agencies such as AICTE, UGC, MPCST etc.

**Weakness:** Requirement of additional teaching as well as non-teaching staff, requirement of additional application software, need of enhancing e-learning based teaching

**Opportunities:** Introduction of dual degree programme launched by AICTE New Delhi, Introduction of new PG programme, Scope of development of green belt near building of School of Pharmacy, Consultancy, Developing scientific temper, Industry-institute linkages.

**Threats:** Insufficient admissions in future in B. Pharm as well M. Pharm course due to increase in number of pharmacy colleges in the State compared to demand, Weak financial position because of self financing nature of department.

## 8. Plans of institution for next year

- Sending Proposal for UGC-SAP-DRS
- Starting new PG courses in Pharmaceutics and Herbal Drug Technology.
- Planning for Industrial/Institute collaboration
- Enhancing Campus placement activities
- Development of Indoor and Outdoor sports facility
- Strengthening of ICT facility
- Development of Virtual Class Room
- Follow up of construction of approach road with Indore Municipal Corporation
- Organizing seminars and workshops at International/National level
- Development of Sophisticated Analytical Facility
- Enhancing E-management

Name \_\_\_\_\_

Name \_\_\_\_\_

\_\_\_\_\_  
*Signature of the Coordinator, IQAC*

\_\_\_\_\_  
*Signature of the Chairperson, IQAC*